



**Horse and pony  
project  
2025-2026**



Artwork By: Autumn Klebs

**Fond du Lac County 4-H Horse &  
Pony Project Handbook**

# Fond du Lac County 4-H Horse & Pony Project Guidelines

1. The board will meet once a month, before the general membership meeting, if necessary.
2. Concerns and decisions will be addressed by the entire board.
3. Committees will report first to the board, and then back to the general members
4. Opinions of all must be respected.
5. The board will establish an open forum time for individual issues to be aired. This will be acted upon by the board at the next board meeting.
6. Concerns may be presented in writing to any board member at any time. Action will be taken at the board's next scheduled meeting.
7. These guidelines will be monitored by the 4-H Office.

Adopted by 4-H Horse Board of Directors  
5/13/97.

*4-H is a community of young people across America who are learning leadership, citizenship and life skills.*



Wisconsin 4-H  
Division of Extension

For a full list of guidelines, project rules, exhibitions, and learning opportunities, go to the University of Wisconsin 4-H Extension website and find the **WI 4-H Horse Association Guidelines**.

<https://4h.extension.wisc.edu/opportunities/projects/agriculture-and-animal-science/horse-project/wisconsin-4-h-horse-association/>

# Horse & Pony Project Constitution



## FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT CONSTITUTION

1. **Name:** Fond du Lac County 4-H Horse and Pony Project
2. **Mission of 4-H:** Enriching youth, families, and communities through citizenship, leadership, and life skill experiences.
3. **Purpose of the Project:** To provide lifetime skills and learning experiences for the 4-H Horse and Pony Project members, their families, and their leaders.
4. **Nonprofit Status:** This is a tax exempt organization. Any funds received by the project for carrying out its purpose shall not accrue to the benefit of individuals but to the benefit of the 4-H Youth
5. **Membership:**
  1. Horse and Pony project member belonging to a Fond du Lac County 4-H club in good standing.
  2. No person shall on the grounds of race, creed, color, religion, disability, age, marital or parental status, pregnancy, sex, sexual orientation, national origin or ancestry be excluded from participation in 4-H Horse Project activities.
  3. **Release of Liability form must be completed by each member and returned to the Sergeant of Arms by the February meeting of the project year to be eligible to participate at any Horse Project-related activity.**  
Release of Liability form must be signed by a parent or legal guardian.
6. **Meetings:** Membership meetings will be held in association with the calendar of events (distributed to the project members in January of Project year.)
  1. The Adult and Youth Board meetings will be held the first Monday of the month from October through September of the project year. These meetings are open to all. A request to be on the agenda for Board meetings must be submitted to the President prior to the meeting.
  2. To show a horse at the County Fair or receive any horse-project awards or funds, you must complete all of the following: **Attend four meetings (not counting the July meeting), Attend a mandatory July meeting, Complete two hours at a clinic, Participate in one fundraiser amounting to \$100.00, Submit all required paperwork, Volunteer for a total of 4 hours (from August of previous year to current year, beginning of fair.)**
  3. **Committees:**
    1. Volunteer committee persons are to perform specific duties as needed. **The committee must report back to the Board of Directors for approval. Then the Board makes final approval.**
    2. All committees will have at least one 4-H-approved adult leader.
    3. Committees will provide accurate and full information to the Board of Directors relating to expenses, sponsorships secured, and goods or services donated.



**7. Governing Body:** The composition of the governing board/body will be the Adult and Youth Board of Directors consisting of: President, Vice President, Secretary, Treasurer, Reporter, Sergeant at Arms, four Adult Board and two Youth Board Members.

The Officers and Board Members will be elected by a majority vote of members present at a membership meeting held in October. Adult Board and Youth Board shall hold office for a two-year term, beginning January 1st. An Adult Board member may hold office for 2 consecutive terms. A youth cannot run for the office they are currently vacating for the next project year. All active members are eligible to run for office and vote. Voting is by a majority rule and done by secret ballot. All elected adult board members must have the best interest and welfare of the Youth in mind and be a registered Volunteer by the time they take office in January.

**A registered Volunteer must complete requirements as stated by the UW-Extension.**

When vacancies occur on the board of Directors during the course of the year, the position will be filled by the Board of Directors Appointment.

## **8. Duties of Elected Officials:**

### **President's Duties; (2 year term)**

- A. Oversee all meetings for the Project and the leaders in the project to include committees.
- B. The President will vote in the event of a tie.
- C. Chair the scholarship committee.

### **Vice President's Duties; (2 year term)**

- A. Assist the President as necessary in all duties.
- B. Serve in the absence of the President at any general or board of directors meetings.
- C. Secure stall reservations and assignments for the Fond du Lac County Fair.
- D. Post duty roster in the barn for the Fair.

### **Secretary's Duties; (2 year term)**

- A. Record minutes at membership and board of directors meetings.
- B. Submits all correspondence for the project.
- C. Accepts State Fair entries, and submits forms and fees to the State 4-H Horse Association.
- D. Send out all email correspondence to members as needed and post pertinent information on Facebook

### **Treasurer's Duties; (2 year term)**

- A. Collect and disburse funds as needed.
- B. Maintain records regarding accounts.
- C. Oversee committee to develop the annual budget.



## **Sergeant at Arms Duties; (2 year term)**

- A. Monitors the sign in sheet at membership meetings and keep attendance records.
- B. Collects forms, when due by their perspective due dates.
- C. Enforces ROBERTS RULE OF ORDER.

## **Reporter's Duties; (2 year term)**

- A. Acquire information on functions, events, awards, and recognitions to promote the project to local newspapers and magazines.
- B. In charge of monthly door prizes. Collecting names and having items to hand out.

## **Adult Board Members Duties; (2 year term)**

- A. Contribute to the policy and decision-making at all board and general meetings.
- B. Anything assigned by the President

## **Youth Board Members Duties; (2 year term)**

- A. Contribute to the policy and decision-making at all board and general meetings.

## **9. Nominations and Elections:**

- A. Nominations, written or verbal will be accepted through the October meeting. Written votes must be signed, and in two sealed envelopes to be accepted.
- B. Youth member nominees may be any age.
- C. All officers will be elected by a majority vote of members or others in good standing, present at the October meeting.

**D. Youth and Adult officers must attend 10 out of the 12 board meetings.** If officers are not fulfilling their duties, they may be removed by a secret ballot vote of members following, ROBERT'S RULES OF ORDER.

## **10. Project Assets:**

- A. A monthly financial statement shall be presented at each regularly scheduled board meeting. An audit will be conducted at least annually or at the change of Treasurer by an approved auditor not serving on the governing board. The audit and financial record shall be submitted to the County Extension Office, and tax forms have to be filed every year.

## **11. Amendments:**

- A. This constitution may be amended at the end of the calendar year at a meeting at which 2/3 vote cast by those in attendance, providing notice has been given at the previous meeting.

## **12. Dissolution:**

- A. Upon the dissolution of the association, any and all assets remaining shall be conveyed to a Fond du Lac County 4-H Youth Development program or Fond du Lac County 4-H Youth Development Foundation as selected by the affirmative vote of the majority of members entitled to vote.

# Project Member Requirements



**To remain in good standing, to ensure the safety of our horses and project members, and to be eligible to exhibit at the county fair, the WI State 4-H Horse Expo, and/or participate in clinics and other learning opportunities, Fond du Lac County 4-H Horse & Pony Project Members must meet the following minimum requirements during the project year:**

1. Attend a minimum of 4 regular meetings (\*)
  1. Meetings marked with a star (\*) on the calendar count towards the required four (4) meetings.
  2. \* Any member grade 13 who is unable to fulfill the attendance requirements must have a letter requesting a waiver submitted to the President by the January meeting.\*
2. Attend 1 of the 2 MANDATORY July Fair Meetings (for a total of 5 meetings)
  1. Members must attend one of the two Mandatory meetings scheduled in July (NO exceptions!!)
3. Participate in 1 Fundraiser and **Complete 4 Volunteer Hours**
  1. Members must complete 1 (one) fundraiser to be in good standing with the project. In order to meet this requirement, they must sell \$100 (total) in products from any of the fundraisers offered or collect \$100 in donations to be considered as a fundraiser.
  2. **Members (or Family) must work for 4 volunteer hours at a Horse Project-sponsored fundraiser or volunteer event,** which is listed on the calendar. Project-sponsored fundraisers/events include specially arranged events as well as the open horse shows hosted by the project.
4. Attend 1 clinic for a minimum of 2 hours
  1. Members must attend two (2) horse clinic hours to be in good standing with the project. Project Clinics are held at the Fairgrounds rain or shine, unless specified. A member may substitute attendance at a county project clinic with a state-sponsored clinic if they are unable to attend 1 of the clinics/educational events being held by the project. The member should contact a member of the project board prior to attending an outside clinic in order to ensure this is approved.
  2. The state-sponsored clinics can be found on the state website: <https://4h.extension.wisc.edu/> , go to “projects”, then click on “horse”, then scroll down until you see “Handbook,” and click on that.
    1. Complete a Clinic Attendance Form. The form must be filled out by the clinic supervisor and turned in at the next club meeting to the Sergeant at Arms. It is suggested that you photocopy this for your records.
5. Turn in all required paperwork on or before the deadlines outlined in this handbook.
6. Follow all safety guidelines and rules set forth by project leadership.
7. Members must also be in good standing with FDL County Horse and Pony Project and their club/chapter to exhibit at the County Fair.

# Project Participant Safety Rules



During any 4H-sponsored event where a horse or pony is present, priority is given to safety, education and fun. Therefore, the below safety guidelines will apply at all times.

## General Safety Guidelines

1. \*\* Prior to bringing a horse or pony to any 4-H Horse and Pony Project event, clinic, show etc. the owner or exhibitor must be able to show proof of a current negative Coggins result.
2. No horse may be left unattended when out of a stall.
3. No stallions may be shown.
4. Any act of discourtesy to a project member, judge or show official by an exhibitor or any other attendant may be grounds for disqualification or forfeiture to exhibit at the County Fair.
5. During a horse show, horses and ponies must be serviceably sound and must not show evidence of broken wind or impairment of vision in both eyes.
6. Cruelty or abuse of a horse will not be tolerated. *The Adult Project Board members will meet to determine whether any reports of abuse or cruelty are valid, and take action if needed.*
7. **YQCA Youth Quality Care Animals - Certificate - Required\*** (More information to come on this)

## On the Ground

1. Horses must always be safely under the control of their handler, when not in a stall.
2. When holding a horse in hand, make turns to the right when more than ninety degrees. (If you turn to the left, there is a greater possibility of the horse stepping on you.)
3. Anyone handling a horse or pony must wear closed-toed shoes or boots with a 1-inch cut-out heel.
4. Any actions that may put a member at risk of injury (such as mounting from the neck, crawling under a horse or mounting from the rear) are strictly prohibited.
5. Prohibited: open-toed shoes or sandals

## When Mounted or Driving

1. Bareback riding is prohibited.
2. Mounting a horse, riding, and driving are only allowed inside of the arena.
3. SEI-approved helmets, with harness fastened, must be worn when mounted or driving.
4. Long pants must be worn whenever mounting a horse or pony.
5. All riders and drivers must wear boots with a cut-out heel at least 1 inch high.
3. The saddle, harness, and other tack must fit the horse and rider with stirrups, girth or cinch properly attached.
4. A horse's bridle must include reins and a bit.
5. Adjustments to tack and attire for valid medical or veterinary reasons must be submitted to the President and approved before mounting or driving.

# Project Participant Safety Rules



During any 4H-sponsored event where a horse or pony is present, priority is given to safety, education and fun. Therefore, the below safety guidelines will apply at all times.

## **When Mounted or Driving Continued...**

6. Any actions that may put a member at risk of injury (such as riding backward, riding double, mounting from the neck, crawling under a horse or mounting from the rear) are strictly prohibited.
7. Prohibited when mounted: Short skirts or dresses (unless leggings are worn beneath), shorts, capri pants (unless worn under tall boots) open-toed shoes, sandals, tennis shoes, crocs or clogs.

## **Additional Safety Guidelines**

1. Novice exhibitor classes are recommended for 1st and 2nd year project members but are not mandatory. Novice horse classes are intended for “green” horses and those with limited showing experience.
2. Horses cannot be ridden, driven, or schooled by anyone other than the exhibitor.
3. No free lunging– horses must be on a lunge line. Special permission for lunging another exhibitor’s horse may be obtained by reporting circumstances to the a board member. Also, the member must be present for the duration.
4. Horses that kick must have a red ribbon in their tail at all times.
5. Riding etiquette will be enforced all times, avoid clusters of three or more, stay at least one horse length between other riders at all times in the arena, and do not stop on the rail.
6. After Friday’s Fair show, family members, owners of horse, and family members of owners will be allowed to ride horse for the rest of the fair, only after signing the Release of Liability form and returning it to the President.

# Horse & Pony Project Paperwork Deadlines



Form	Deadline	Give to
* Acknowledgement of the Project Constitution and By-Laws	February Project Member Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
* Acknowledgement of Rules Form	February Project Member Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
* Contractual Release of Liability Form	February Project Member Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
* Emergency Contact Form	February Project Member Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
WI State 4H Education Days Entries ( <i>optional</i> )	Before April 1st	Must have Project President Signature
WI State 4H Hunt & Dressage Show Entries ( <i>optional</i> )	Before May 15th	Must have Project President Signature
**County Fair Stall Reservation Form	May Project Member Meeting	President, <b><u>Theresa Gerner</u></b>
Scholarship Application Due	May 30th	President, <b><u>Theresa Gerner</u></b>
Outside Clinic Attendance Form	June Project Member Meeting	President, <b><u>Theresa Gerner</u></b>
Sportsmanship Award Nomination Forms	June Project Member Meeting	President, <b><u>Theresa Gerner</u></b>
**Horse and Pony Identification Form	July Mandatory Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
**Horse and Pony Health Form	July Mandatory Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
**Copy of Negative Coggins Results	July Mandatory Meeting	Sergeant at Arms, <b><u>Gail Hitsman</u></b>
WI State 4H Gymkhana Show Entries ( <i>optional</i> )	Last Day of County Fair	President, <b><u>Theresa Gerner</u></b> to get 4-H Educator Signature
WI State 4H Horse Expo Entries ( <i>optional</i> )	Last Day of County Fair	President, <b><u>Theresa Gerner</u></b> to get 4-H Educator Signature

\* Required for the Project

\*\* Required to show at Fair

# 2026 Scheduled Meetings and Events



Parents are strongly encouraged to attend all meetings and events. There will be a lot of communication coming toward the members and we do not want any member to miss opportunities.

Starting Time – Normally 6:30 PM at Rolling Meadows Dairy Barn (RMDB), unless otherwise communicated  
Board members will try to be available for questions/answers at 6:00.

January 5th	6:30 PM	Board of Directors Meeting	RMDB	New Officers Take Positions
<b>January 20th*</b>	6:00 PM - 6:30 PM	Orientation for New Project Members at 6PM - Project Member Meeting at 6:30 PM	RMDB	Welcome New Members and Returning Members! BOB's Pizza Fundraiser Begins Ice Breaker for the Kids
February 2nd	6:30 PM	Board of Directors Meeting	RMDB	
<b>February 17th*</b>	6:30 PM	Project Member Meeting: STYLE and TACK SHOW at 6:30 PM	RMDB	Liability, Rules & Constitution forms DUE! to be signed & turned in. Bring donations for Fondy Food Pantry!  The style and tack show will show and tell youth what kind of tack and show clothes are appropriate.
March 2nd	6:30 PM	Board of Directors Meeting	RMDB	
<b>March 17th*</b>	6:30 pm	Project Member Meeting	RMDB	Educational Topic - How to tell when horses are lame and horse behaviors

APRIL - Open riding begins at the Fairgrounds. Days and Times will be communicated via email.

\*Adult Board Member must be on site to ride. \*MUST CLEAN UP any manure and garbage, and take home with you.

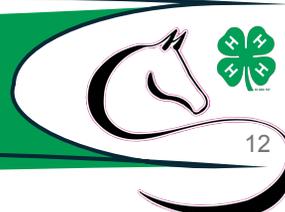
April 6th	6:30 PM	Board of Directors Meeting	RMDB	
April	TBD		TBD	Possible Fairgrounds Cleaning
April 17-19th	N/A	Midwest Horse Fair (Entry Fee Required)	Madison, WI	<b><u>This meeting date may move or move locations.</u></b>  Candy Bar Sales Fundraiser Begins
<b>*TENTATIVE for April 21st</b>	6:30 PM	Project Member Meeting	RMDB	Members can choose to attend either the MHF or the Monthly Project Meeting BRING PROOF OF MHF ATTENDANCE BY JUNE MEETING!!! (Wrist Band) Give to Sergeant at Arms

# 2026 Scheduled Meetings and Events



May 2nd	TBD	Horse & Pony Project Activity (TBD)	FDL Co Fairgrounds	Clinic day at Fairgrounds
May 3rd	8:30 AM	Fuzzy Wuzzy Open Horse Show	FDL Co Fairgrounds	No show clothes required! Chance to get your volunteer hours in!
May 4th	6:30 PM	Board of Directors Meeting	RMBD	
<b>May 19th*</b>	6:30 PM	Project Member Meeting <b><u>STALL RESERVATION FORM for FAIR DUE!</u></b>	RMDB	Come early to the May meeting with any questions about making Fair entries online. Bring a Fair book if possible. Educational Topic - Animal Treatment
May 30th	Scholarship Applications due.			
June 1st	6:30 PM	Board of Directors Meeting	RMDB	
<b>June 15th</b>	<b>FDL County Fair Entries due Online</b>			
<b>June 16th*</b>	6:30 PM	Project Member Meeting	RMBD	Educational Topic - Heat Care & Ground Manners
	Sportsmanship Nomination Forms for Sarah Gannon, Aimee Jurgensmeier-Thompson and Mary Lang Memorial Awards are due to the President or Secretary by this date.			
Tentatively <b><u>June 20th</u></b>	TBD	Horse & Pony Project Activity (TBD)	FDL Co Fairgrounds	Fair Pre Game
<b><u>LD. FORM, COGGINS, HEALTH FORMS, Sportsmanship Award Nominations</u></b> <b><u>DUE AT JULY MANDATORY MEETINGS!!</u></b>				
Failure to hand in required documents on time, can disqualify you from showing your horse at Fair or to receive any compensation (awards, fees for education, trips, etc) with horse project funds. No late entries accepted. Give to Sergeant at Arms, <b><u>Gail Hitsman</u></b>				
<b>*July 6th</b>	6:00 PM - 6:30 PM	<b>1<sup>st</sup> Mandatory Fair Meeting</b> - <b>Board of Directors Meeting</b>	FDL Co Fairgrounds	Choose either the July 7th or July 13th Mandatory Meeting. You must attend one in order to show at the fair.
<b>*July 12th</b>	3:00 PM - 5:00 PM	Barn Maint. & Decorating - <b>2<sup>nd</sup> Mandatory Fair Meeting</b>	FDL Co Fairgrounds	Those that help with barn maintenance will be allowed to decorate their stalls and have pizza. Members may also bring in Fair Supplies
July 15th -19th	<b>Fond du Lac County Fair!</b>		FDL Co Fairgrounds	This is the moment you have been waiting for! See Fair Week Overview for Details
Registration for all WI State 4H Gymkhana Show on September 12th and WI State 4H Horse Expo on Sept 18th- 20th - Entries due by end of Fair				

# 2026 Scheduled Meetings and Events



**NEW PROJECT YEAR BEGINS IN AUGUST \* ATTENDANCE WILL COUNT FOR 2025 REQUIREMENTS\***

August 3th	6:30 PM	Board of Directors Meeting	RMDB	
<b>August 18th*</b>	6:30 PM	Project Member Meeting Pizza Party and Fair Review Discussion	RMDB	Bring Canned Goods for Fond du Lac Food Pantry!
August 23rd	9:00 AM	4-H Sponsored OPEN SPEED SHOW	Waukau	Chance to get your volunteer hours in! <b>*Get Your Hours In for 2027!</b>
September 7th	6:30 PM	Board Member Meeting		Culvers by Menards
September 12th	WI State 4-H Gymkhana Show		State Fair Park	Saturday Only. Pole Bending, Cloverleaf Barrels, Flag Race, Plug Race, LT Special, Key Race
<b>September 15th*</b>	6:30 PM	Project Member Meeting <b>Nominations of Board Members and Officers</b>	RMDB	Bring Donations for Fond du Lac Humane Society! Kringle Fundraiser
September 18th -20th	WI State 4-H Show		State Fair Park	

October 5th	6:30 PM	Board of Directors Meeting	RMDB	
October	TBD	Kettle Moraine Trail Ride	TBD	
<b>October 20th*</b>	6:30 PM	Project Member Meeting VOTE for Election of Nominations of Board Members and Officers	RMDB	Kringle Sale Fundraiser is Due <ul style="list-style-type: none"> <li>• Bring Munchies to the Meeting!</li> <li>• Collecting Toys for Tots!</li> </ul>
<b>October 31st</b>	<b>Annual 4-H Re- enrollment Due Online for 2027</b>			

*No Project Member Meetings in November or December*

November 2nd	6:30 PM	Board of Directors Meeting	RMBD	
November 7th-8th	State 4-H Horse Leadership Conference		UW River Falls	Optional for 4-H Youth and Adult Horse Leaders
December 7th	6:30 PM	Board of Directors Meeting	RMBD	Potluck and Gift Exchange
December	TBD	KFIZ Christmas Parade	Main Street, FDL	Join us in the parade! Usually the 1st Saturday of the month. Starts at sundown. More information to follow.

# Board & Leadership Contacts



Name	Position	Phone #	E-mail
<b>ADULT LEADERS</b>			
Theresa Gerner (ends 2027)	President	(920) 602 -1707	tgerner5@gmail.com
(VACANT)	Vice President		
(VACANT)	Secretary		
Jodie Baumhardt ( ends 2027)	Treasurer	(920) 948-0141	baumhardtjodie@gmail.com
Gail Hitsman (ends 2027)	Sgt at Arms	(920) 838-3147	gail.hitsman.gh.13@gmail.com
Diana Gilgenbach (ends 2026)	Reporter	(920) 979-2645	diana.schueller@gmail.com
Stacy Haase (ends 2026)	Board	(920) 579-4761	shaase.mobile@gmail.com
(VACANT)	Board		
(VACANT)	Board		
(VACANT)	Board		
<b>YOUTH LEADERS</b>			
Torrie Gerner (ends 2025)	President		
Bridget Weber (ends 2027)	Vice President		
Bevyn Haase (ends 2026)	Secretary		
Kenadie Baumhardt (ends 2027)	Treasurer		
Grace Grossman (ends 2027)	Sgt at Arms		
Josh Klebs (ends 2026)	Reporter		
Riley Gilgenbach (ends 2027)	Board		
	Board		



## Staying Up to Date

Throughout the project year (August through July) members will receive updates, requests for information, notifications for schedule changes and important reminders in two key ways:

1. Attendance at Project Meetings
2. Via the member's e-mail address which was entered in the 4H Online Registration Site

It is the responsibility of the project members to continuously check for this communication. We want to avoid any member missing the ability to exhibit their horse because they did not meet project requirements.

**Dates of fundraisers, clinics, shows and other activities may change, or be announced closer to the month when they are planned. Members must be on the lookout for these announcements.**

Members and parents are also invited to follow our project on Facebook. There may be updates posted to Facebook, especially if the change is last minute. Additionally, we may post events, which we ask members to share whenever it benefits the project.

Visit us on FACEBOOK - Fond du Lac County 4-H Horse and Pony Project

## Concerns and Questions

Members are encouraged to ask questions whenever things are unclear. There are no questions that should go unanswered. If you have a question, or a concern, feel free to email the Board of Directors' email address listed below. To address concerns outside of the youth board member audience, please contact the project President separately.

Additionally, Board meetings are listed on the project schedule. Members are welcome to join these meetings or to ask to add topics to the agenda.

E-mail address: [fdlhorseproject@gmail.com](mailto:fdlhorseproject@gmail.com)

Facebook: <https://www.facebook.com/FDLHorsePony>

# Project Member Recognition and Awards



## **Perfect Attendance Award**

The Perfect Attendance Awards are given out at the Saturday night potluck during Fair week. Any returning member who attends all Project Member meetings between August and June, is eligible for the Perfect Attendance Award. For new members, the date range is January through June.

## **Horse Bucks- Earn and Use**

Members can earn Horse Bucks throughout the project year and cash them in for some cool items. Horse bucks can be earned by speaking up at meetings, making proposals, going above and beyond, and just by learning!

The horse bucks can be used at Fond du Lac County H&PP- ran food stands (food for the members, only), can be used to pay for items at the Fair week auction (Saturday night), or can be saved and members can pick out prizes and gear. They can even be used at Fond du Lac County 4-H horse shows to pay for fees/classes.

## **How to earn more Horse Bucks:**

Listen to a podcast, watch a video, or read an article/blog about anything with/for horses taught by a credible professional or veterinarian, write a short summary about what you learned, **show or send it to Kenadie Baumhardt** and you will earn 5 Horse Bucks. *You can earn an additional 5 Horse Bucks if you share what you learned to the Horse & Pony Project, at a meeting! Speaking up pays off in the project.*

We believe your education can always be continued and is the most valuable thing especially in the equine industry. We want to reward those who take the initiative to learn more and want to do better for their horse.

## **Memorial Sportsmanship Awards**

Over the years, the project has been honored to award our members and volunteers for the time and hard work they have put into learning, serving and helping. The project honors these folks with Sportsmanship traveling trophies each year. Two different youth members and one adult volunteer will receive these special recognition awards at the Saturday night potluck during Fair week. They keep the award for one year, before it passes on to another deserving member.

# Sponsorships, Donations and Fundraising



We rely solely on donations, sponsorships, fundraising and volunteer hours just to meet the educational needs of our project members.

The Fond du Lac County Horse & Pony Project provides scholarships, professional clinics, special horse-related learning opportunities, food, fun, prizes and more to our wonderful members. This all adds up quickly.

Project members have unique opportunities to get involved throughout the project year. These opportunities not only bring in much-needed funding, but they also give our youth a chance to practice servant leadership, activity organization, relationship building, and community networking.

## **How can you help us?**

In this handbook you will find several opportunities to get involved. Our Scheduled Meetings and Events Calendar will designate specific events as fundraisers. Outside of the minimum \$100 fundraising requirement, we also ask that our members collect donations for our County Fair Classes (see form).

We also offer Donation Recognition Tiers in order to encourage larger donations. If your business, organization or work is interested and able to support our project at specific donation levels, we respond in kind with public recognition. A Donation Recognition Tier Sheet is available for interested donors to review.

If additional fundraising isn't possible, volunteer hours spent helping run our open horse shows can count instead. These events bring in entry-fee revenue that goes directly back into supporting our project.

# Horse Project 4H Learning Resources



There is so much to learn about when working with horses and ponies. The following recommended resources may help you accelerate your understanding and learning:

**Shop4-H: <https://shop4-h.org/>**

The official 4-H store, provides affordable, high-quality supplies and educational materials that enable and create opportunities for youth to develop their full potential. Shop for educational materials, 4H apparel and more.

1. 4-H Horse Program: Horses & Horsemanship
2. 4-H Horse Program: Horse Science
3. GiddyUp & Go, Level 1
4. Head, Heart & Hooves, Level 2
5. Stable Relationships, Level 3
6. Riding the Range, Level 4
7. Jumping to New Heights, Level 5
8. Equestrian Cards Decks 1 through 7 (Trivia)
9. 4-H Officers Handbook
10. Leadership Skills You Never Outgrow, Level 1, 2 and 3

**WI 4-H Horse Association Site:**

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

The following information can be found on this site:

1. Wisconsin 4-H Horse Project Introduction, Overview and Calendar of Events
2. Wisconsin 4-H Horse Association Adult Board
3. Wisconsin 4-H Horse Youth Board
4. Rules & Guidelines:
  - Starting a Drill Team
  - 4-H Horse Educational Guidelines
  - Equestrian Guidelines
  - State 4-H Horse Association Events Qualifications for Participation
5. Statewide Events
  - Midwest Horse Fair Used Tack Sale Education Days – Hippology, Horse Bowl, Speaking and Demonstration
  - Education Days Contest Information
  - State Hunt & Dressage Show & Clinics
  - State Gymkhana Show Information
  - State Horse Expo Information
  - State Model Horse Show Information
  - Wisconsin 4-H Horse Leadership Conference
6. Opportunities Beyond State: Regional & National Contest Information and Scholarship Information

# Horse and Pony Project Activities Overview



**Open Riding Nights at the Fairgrounds:** **\*\*PENDING INSURANCE COVERAGE\*\*** Starting in April each year, our project offers open riding nights at the fairgrounds. This means that any project youth may bring their horse or pony to the FDL County fairgrounds for riding. An Adult 4-H Horse Project leader must be onsite. Open riding times will be announced and communicated via email and facebook and offered until the July County Fair.

**Drill Team:** Each year the project organizes a drill team. What is an Equestrian Drill Team? “An equestrian drill team is a group of horses and riders performing choreographed maneuvers to music. Teams typically perform at rodeos, horse fairs, parades, benefits, and drill team competitions. Drill teams are intended to entertain, show sportsmanship, horsemanship, teamwork and dedication.” (wikipedia.org)

Drill team members do not need to ride a special kind of horse or pony in order to participate. Matching tack and outfits are provided by the project, and an adult coach works with the team to help youth learn how to ride in a drill team, and to direct regular team practices. The drill team demonstrates their hard work during several demonstrations at the county fair, and in the past, they have also gone to competitions within the state of Wisconsin.

See “Starting a Drill Team”

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

**4-H Sponsored Clinics:** Between January and July, the project will offer several educational clinics for youth members to attend. All members must attend at least 2 hours of a horse-related clinic. Some 4-H clinics will allow members to bring their horses and ponies if they choose. These will be given by professionals in the horse field, or expert youth in the project. Clinics are a great way to learn in a casual setting, and an opportunity to ask questions to experts. Any experienced youth with an idea for a clinic can propose to the project board.

**KFIZ Christmas Parade:** Every year the project participates in the KFIZ Christmas Parade. This parade takes place on a Saturday evening, in early December. Members may choose to simply walk in the parade, or they can bring their horses or ponies (in hand only) in the parade. Many bring miniature horses or ponies, but any horse that is safe with the noise and energy may come to the parade. Details are communicated in November.

**Fall Trail Ride:** In late September or early October, all members and their families are invited for a fall trail ride in the Kettle Moraine.

# WI State 4H Education Days and County Fair Exhibits



## WISCONSIN STATE 4-H HORSE EDUCATION DAYS

See Rules and Entry Forms Here:

<https://drive.google.com/file/d/1YQ0JsUPr3CITdNjtnWK7P5H8PBkh6ISU/view>

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

**When:** Mid-May (Saturday & Sunday)

**Where:** STEM Innovation Center - UW Green Bay Campus: 2019 Technology Way, Green Bay, WI 54311

**What:** This annual 2-day event is open to all 4H Horse & Pony Project members within the state of Wisconsin. Youth members must pay a fee to participate, and the following events occur over the course of the event:

Horse Bowl, Hippology, Public Speaking, Interpretive Reading, Individual Demonstration (or Illustrated Talk), Team Demonstration (or Illustrated Talk)

**Entry:** Youth must acquire signatures from parents or guardians as well as the Horse Project President to exhibit. Entries are individual entries, and are due by April 1st

## Horse-Related Educational County Fair Exhibits

As part of the Horse and Pony Project, members may elect to complete various educational projects to exhibit at the County Fair under Horse Related Projects and Model Horse. The rules of exhibit are listed in the Fair Book, and members need to register the projects that they are submitting, when signing up for Fair exhibits.

These projects include Model Horses, Educational Posters, Horse Photography, Open Other Horse-Related Projects. With the exception of Model Horse, other educational exhibits will be judged by the same rules as all 4H project entries in those same categories.

# WI State Hunt & Dressage Show & Clinic and WI State Gymkhana Show



## **ANNUAL 4-H HUNTER & DRESSAGE SHOW & CLINICS**

See Rules and Entry Forms Here:

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

**When:** Late June (Friday/Saturday/Sunday)

**Where:** Sheboygan County Fairgrounds, Plymouth, WI

**What:** This annual 3-day event is open to all 4H Horse & Pony Project members within the state of Wisconsin. Youth members must pay fees to participate, and the following events occur over the course of the event:

Dressage Clinic, Over Fences Clinic, Dressage Show, Hunter Under Saddle and Equitation on the Flat, Over fences Show

**Entry:** You do not need a blue ribbon from your county fair to participate in this show. Youth must acquire signatures from parents or guardians as well as the Horse Project President to exhibit. Entries are individual entries and are due in May.

## **ANNUAL WISCONSIN STATE 4-H GYMKHANA SHOW**

See Rules and Entry Forms Here:

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

**When:** Early September (Saturday)

**Where:** State Fair Park, West Allis, WI

**What:** This annual 1-day event is open to all 4H Horse & Pony Project members between the grades of 6 - 13 for the current year, within the state of Wisconsin. Youth members must pay fees to participate in each class. *A sponsorship fee by the county project is also required.* The event includes speed classes such as:

Pole Bending, Cloverleaf Barrels, Flag Race, Plug Race, LT Special, and Key Race

**Entry:** You do not need a blue ribbon from your county fair to participate in this show. Youth must acquire signatures from parents or guardians as well as the Horse Project President to exhibit. Entries can be completed individually or as a team, and are due by the end of the Fond du Lac County Fair. President will turn into Fair Office for a 4-H Educator Signature.



## ANNUAL WI STATE 4H HORSE EXPO

See Rules and Entry Forms Here:

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

**When:** Mid-September (Friday/Saturday/Sunday)

**Where:** State Fair Park, West Allis, WI

**What:** This annual 3-day event is open 4H Horse & Pony Project members who are in grades 6-13 as of January 1<sup>st</sup> of the project year. Youth members must pay fees to their county project, to participate, and the following events occur over the course of the event:

Mounted and In-Hand Trail, Driving & Reinsmanship, Draft/Hunt/Saddle Seat and Western Showmanship, Horseless Horse (Can only enter Walk/Trot) Classes, Saddle Seat Pleasure & Equitation, Hunt Seat Pleasure & Equitation, Western Riding, Western Pleasure & Stock Seat Equitation (aka Western Horsemanship)

**Entry:** You do not need a blue ribbon from your county fair to participate in this show. Youth must acquire signatures from parents or guardians as well as the Horse Project President to exhibit. Entries are normally due by the end of the County Fair. President will turn into Fair Office for a 4-H Educator Signature.

### Exhibiting Horses and Ponies at the State 4H Expo

1. Entries must be sent in **ONE envelope per county**, by August 1<sup>st</sup>. Correct fees must be attached to each entry (a county check must be itemized). This means that all youth intending to exhibit at the State 4H Horse Expo, including those in Education events only, must coordinate their entries with the Project President.
2. **New starting in 2024: Youth are permitted to share a horse. Each exhibitor may show any combination of classes, provided the horse is only shown once in a specific class number. (Horse MAY NOT show against itself)**
3. An exhibitor who enters a Walk Trot class may NOT enter a canter class.

### ADDITIONAL ANNUAL WI STATE-LEVEL 4H COMPETITIONS:

See Rules and Entry Forms Here:

<https://4h.extension.wisc.edu/opportunities/projects/large-animals/horse-project/wisconsin-4-h-horse-association/>

- WI 4H State Horse Expo Barn Awards
- WI State All Around Youth Award Information
- WI State Youth Sportsmanship Award Information
- WI State Horse Expo T-Shirt Contest (entries due Jan. 1<sup>st</sup> of each year)

# WI State 4H Horse Expo Educational Events and Activities



## WI 4-H Horse Expo Educational Contest Rules

See Rules and guidelines for each category:

<https://drive.google.com/file/d/1YQ0JsUPr3CITdNjtnWK7P5H8PBkh6ISU/view>

Members of the Horse & Pony Project are eligible to show in education events, regardless of whether they choose to exhibit a horse or pony.

### No-Horse-Needed Exhibits

1. Art Contest: Drawing and Painting, Graphic Art, Any Other Craft
  2. Creative Communications: Poster, Display, Scrapbook
  3. Horse Judging Contest (With or Without Reasons)
  4. Model Horse Show
  5. Horse Photography: Action, Still or Non-Action, Horse-Related
  6. Team Problems (Team consists of 2 to 4 individuals.)
- 
- Eligibility - Any member currently enrolled in the 4-H Horse & Pony or the Horseless Horse project may participate. They do not have to be exhibiting a horse/pony at the horse show. Participants must be in at least third grade
  - Entries must be sent in **ONE envelope per county**, by August 1<sup>st</sup>. Correct fees must be attached to each entry (a county check must be itemized). This means that all youth intending to exhibit at the State 4H Horse Expo, including those in Education events only, must coordinate their entries with the Project President.
  - All exhibits are to be the work of the exhibitor and related to the Horse and Pony or Horseless Horse Projects in the current year.
  - Entries must be signed by the University Extension Agent, parent(s)/guardian(s), and exhibitor and submitted as a county.
  - **All team entries MUST be comprised of 4-H youth enrolled within the same county.**
  - Only 1 entry per category is permitted (exhibitor may not show against himself). If more than 1 entry is made in a category the chairperson will randomly select 1 entry to be judged and the other one(s) will be disqualified.



## SARAH GANNON MEMORIAL TRAVELING TROPHY

Sarah Gannon was a member of the Fond du Lac County Horse and Pony Project until 1988 when she and her family moved to Hudson, Wisconsin. Sarah was truly a great member of our 4-H group. She was very pleasant girl, always friendly and helpful to others. An unfortunate accident with her horse at UW River Falls Lab Farm in October of 1988 took her life at the age of 12 years. She will always be remembered by many of our group. Each year the Horse Guidance Committee awards the Sarah Gannon Memorial Trophy to an individual in the 8 through 12-year age group. This person must display the interest, enthusiasm, and all-around good character for the horse project, that Sarah Gannon is remembered for.

To nominate an individual, you must be a youth member in good standing, send in the Sportsmanship Nomination Form to the **President, Theresa Gerner**, by the June meeting.

Nominees will be informed of their nominations by a member of the Sportsmanship Committee. Upon being informed you will be encouraged to follow the steps required to be a qualified candidate.

The recipient of the award will be given the award at the Saturday night picnic at the Fair.

Recipients of the Sarah Gannon Memorial Award since 1989 have been: Travis Trepanier, Jessica Henke, Trisha Trepanier, Nicki Wagner, Megan Grunke, Julie Lang, Tessa Trepanier, Bobbie Baker, Ashley Muellenbach, Cayla McKibbage, Holli Rumbuc, Kelsey Ruplinger, Alyssa Schanen, Katie Blanchard, Joey Yagler, Stephanie Hicken, Marya Haegler, Merrick Zimdahl, Kayla Marcoe, Dante Moon, Ashland Moericke, Allison Opheim, Sarah Schaefer, Cassie Burke (2012), Josie Jensen (2013), Megan Matty (2014), Connor Swain (2015), Lauren Swain (2016), Leah Williams (2017), and Madison Andrews (2018), Alli Grossman (2019), COVID (2020), Adele Birschbach (2021) Bridget Weber (2022) Danielle Orth (2023), Eva Beck (2024), Owen Birschbach (2025).



## AIMEE JURGENSMIER-THOMPSON SPORTSMANSHIP AWARD (Formerly the Tiffany Binning Award)

Aimee was an active member of the Fond du Lac County Horse and Pony project since she was a little girl. She continued to be involved in the project into her adult years, holding many positions on the board. She enjoyed showing her own horses and most importantly, helping other members to learn and grow in the project. Aimee could be found many times coaching and giving advice – even right up to her passing in the fall of 2013. She was an inspiration and role model to many 4-H members – young and old.

Fond du Lac County horse guidance committee has established a special sportsmanship award in her memory. The award is to go to a very deserving Horse and Pony Project member who is 13 years or older.

To nominate an individual, you must be a youth member in good standing, send in the Sportsmanship Nomination Form to the **President, Theresa Gerner**, of the Horse Project by the June meeting.

Nominees will be informed of their nominations by a member of the Sportsmanship Committee. Upon being informed you will be encouraged to follow the steps required to be a qualified candidate.

The recipient of the award will be given the award at the Saturday night picnic at the Fair.

The recipients of the Tiffany Binning Sportsmanship award are: Rikki Ruplinger, (2005) Jill Narges,(2006), Jessica Ebert, (2007), Rebecca Larson, (2008), Mandi Pesch, (2009), Carly Salter (2010), Amanda Hackl (2011), Becca Moon (2012), Allison Opheim (2013), and Emily Franke (2014).

The recipients of the Amiee Jurgensmier-Thompson Sportsmanship Award are: Kaelyn Ernst (2015) Amanda Guenther (2016), Cassie Burke (2017), Sara Bopp (2018), Jake Bierman (2019), COVID (2020), Kallie Tiedt, (2021) and Becca Volz (2022) Maya Wiltzius (2023), Lydia Schoening (2024) Adele Birschbach (2025)



## MARY LANG MEMORIAL TRAVELING TROPHY

Mary Lang was a leader in 4-H for over 20 years. She was also the president of the Fond du Lac County Horse and Pony Project for 8 years. Mary spent many hours helping with the project. If she wasn't helping a member, she was helping the nervous parents make sure they had all their paperwork in and their kids were ready to show. She was a very special person, with a huge heart always willing to give and work hard to get things done in and out of the project. Mary passed away in February of 2009, she was 58. She had battled colon cancer for five years. She was a fighter, and an inspiration to many other cancer survivors. Mary touched the hearts of many youths and adults in our project and is dearly missed. The project will award this trophy to an adult who shows the hard work, enthusiasm, and leadership that Mary will always be remembered for.

In order to nominate an individual, you must be a Horse and Pony Project member in good standing, you must write a nomination letter and send it to the **President, Theresa Gerner**, by the June meeting.

The family of Mary Lang will choose the recipient. The award will be given out Saturday night of the fair.

The recipients of the Mary Lang Award are: Tracy Salter (2011), Kathy Pesch (2012), Aimee Jurgensmier-Thompson (2013), Marsha Jurgensmier (2014), Tonia Moon (2015), Pam Bartoli (2016), Lisa Jensen (2017), Alissa Pinno (2018), Jessica Volz (2019), COVID (2020), Julie Zimmerman (2021), Tessa Birschbach (2022), Jamie Hook (2023), Christy Beck (2024), Heidi Kiser (2025)

# Horse & Pony Project Scholarships



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## FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT SCHOLARSHIP INFORMATION:

### SCHOLARSHIP INFORMATION:

- There shall be a committee of at least 3 project leaders, one of which shall be the President who will chair the committee. Committee members, whose child/children are applying for the scholarship, will not be eligible to vote for the winning applicant.
- The deadline for application shall be May 30 – and to be awarded during the Fond du Lac County Fair Horse project's potluck and awards evening.
- The check will be made out to the winning candidate.
  - 1 scholarship for \$250 each will be awarded.

### To Qualify:

1. The applicant must be a member in good standing of the Fond du Lac County 4-H Horse and Pony project.
2. Applicant must be a current member of the project and be a senior in High School or in their first year of higher education.
3. The applicant must be attending or will be attending a technical college, college/university, Farm & Industry short course program, vocational college or training to further education in a specific field i.e. – farrier, saddle making, certificate program, etc. – it does NOT have to be horse-related.
4. Incomplete or late application packets will not be accepted for consideration.

### To Apply:

1. The applicant must supply a Letter of Application made up of at least 3 paragraphs:
  1. (1st paragraph): the applicant should tell about themselves – schooling, 4-H projects, awards, hobbies, sports, family, achievements, offices held, etc.
  2. (2nd paragraph): What have you learned and how have you grown through the horse project? How will this help you prepare for the future?
  3. (3rd paragraph): What are your career goals, and how would you use the scholarship?
2. Completed Scholarship Information Application Letter of Recommendation Proof of attendance of attending further education (acceptance letter from post-secondary education, etc.)





## ACKNOWLEDGEMENT OF CONSTITUTION AND BY-LAWS

I \_\_\_\_\_ (print member name) do  
acknowledge that I received a copy of the Fond du Lac  
County Constitution/By-Laws. I have read the By-Laws  
and understand them fully.

Signature of **Project Member**:

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Date:

---

Turn in to the Sergeant at Arms **Gail Hitsman**, by February Member Meeting.



ACKNOWLEDGEMENT OF THE RULES OF EXHIBIT,  
BARN and GROUNDS RULES, AND PROJECT  
PARTICIPANT SAFETY RULES

I \_\_\_\_\_ (print member name)  
do acknowledge that I received a copy of the Fond du Lac  
County Horse Project Rules. I have read the rules and  
understand them. I also understand what the  
consequences could be if the rules are not followed.

Signature of **Project Member**:

---

Date:

---

Turn in to the Sergeant at Arms **Gail Hitsman**, by February Member Meeting.

# Fond du Lac County Horse and Pony Project Contractual Release of Liability



RELEASE of Fond du Lac County 4-H Horse and Pony Project, its member organizations and any co-sponsors from liability regarding:

## ALL FOND DU LAC COUNTY 4-H HORSE AND PONY PROJECT EVENTS DURING CURRENT 4-H CALENDAR YEAR

In consideration of my participation in the above event, I hereby release, waive and discharge any and all claims for damages of any nature whatsoever including, but not limited to, personal injury, property damage or death which I may have or which may subsequently accrue to me as a result of my participation in the above event, transportation to the event, preparation for the event, and any other activities associated with the event. I acknowledge that horseback riding and horse-related events are inherently dangerous recreational activities.

### **These risks include, but are not limited to, the following:**

1. The propensity of an equine to behave in a way that may result in injury to death to a person on or near it.
2. The unpredictability of an equine's reaction to a sound, movement or unfamiliar object, person or animal. A collision with an object or another animal.
3. The potential for a person participating in an equine activity to act in a negligent manner to fail to control the equine or to act within his or her ability.
4. Natural hazards, including surface and subsurface conditions.
5. I will wear a SEI-approved helmet when mounted or driving. I understand that but nevertheless am going to participate in the above event knowing full well that death or serious injury can and does result during horseback riding and horse-related events.

This Release is intended to contractually waive, in advance, any claim against the Fond du Lac County 4-H Horse and Pony Project, its member organizations and any co-sponsors, the promoting clubs' officials, municipal and other public entities from any and all liability arising out of or connected in any way with my participation in the above event, including liability that results from negligence attributable to the previously named parties.

I further state that I have read this Release carefully, that I understand its provisions, and voluntarily and willingly execute this Release.

Signature of **Participant** \_\_\_\_\_ Date: \_\_\_\_\_

- If the participant is under eighteen (18) years of age, signatures of parents or guardians are required.

Signature of **Parent or Guardian 1** \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent or Guardian 2 (optional) \_\_\_\_\_ Date: \_\_\_\_\_

Turn in to the Sergeant at Arms **Gail Hitsman**, by February Member Meeting.

# Fond du Lac County Horse and Pony Project Emergency Contact Form



<b>Project Member Name</b>			
Date of Birth			
Address			
City/State/Zip			
E-Mail Address <small>An email address that is checked often</small>			
Name of 1 <sup>st</sup> Parent or Guardian (Required)			
Home Phone			
Mobile Phone			
Name of 2 <sup>nd</sup> Parent or Guardian (Optional)			
Home Phone			
Mobile Phone			
Additional Contact <small>if Parent or Guardian is not available</small>			
Relationship to Member			
Home Phone			
Mobile Phone			
Additional Information <small>(Optional)</small>			

Turn in to the Sergeant at Arms **Gail Hitsman**, by February Member Meeting.

# Fond du Lac County Horse and Pony Project Outside Clinic Attendance Reimbursement Request Form



Project Member Name		Date	
Reimbursement Amount Requested			
Reimbursement Amount Approved		Approved By: (name and date)	
Initials	The member acknowledges:		
	I am an active member of the FDL County 4H Horse & Pony Project.		
	I have attached a receipt of payment for the clinic I attended.		
	I have attached a completed Fond du Lac County Horse and Pony Project Outside Clinic Attendance Form.		
	The clinic I attended focused on skill-building, education or personal development related to the Horse & Pony Project.		
	I understand that I am required to present one or more things I learned at the clinic to the general project membership (short presentation, written summary or demonstration).		
	<p>I understand that reimbursement funds are limited and therefore the following parameters apply:</p> <ul style="list-style-type: none"> <li>● Only one clinic per Project Member per Project Year will be eligible for reimbursement</li> <li>● If funds are limited, requests for reimbursement will be approved on a first-come, first-served basis</li> <li>● New members who have not received previous reimbursements will be given priority for reimbursement</li> </ul>		

# Fond du Lac County Horse and Pony Project Outside Clinic Attendance Form



I \_\_\_\_\_, (print member name) am a member of the Fond Du Lac County 4-H Horse and Pony Project and am attending this clinic to meet the requirements that are needed to receive Project-sponsored awards and to be able to exhibit my horse at the Fond du Lac County Fair. I am required to attend 2 (two) hours of a clinic.

Would you kindly complete the bottom portion of this form so that I may turn it into my Horse **Project President, Theresa Gerner,** for approval? Thank you for your time and cooperation.

*\* This form is not required for clinics sponsored by the Fond du Lac County Horse & Pony Project. Sign-in sheets will be available at those events. \**

<b>Name of Clinic</b>	
Focus of Clinic	
Clinic Location	
Clinic Date	
Clinician(s) Name(s)	
Project Member Time In	
Project Member Time Out	
<i>Name of Clinic Contact Person</i>	
<i>Clinic Contact Person Information (phone number or e-mail address)</i>	
<i>Signature of Clinic Contact</i>	

# Fond du Lac County Horse and Pony Project Scholarship Application



**Please print or type:**

Applicant's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

School presently attending: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Year in School: \_\_\_\_\_

Name and address of the school you will be attending on September 1 of this year:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Field in which you plan to study: \_\_\_\_\_

Name of 4-H Club: \_\_\_\_\_ Years in 4-H: \_\_\_\_\_

List offices held in 4-H and year. List most recent year first.

<u>Office</u>	<u>Year(s)</u>	<u>Office</u>	<u>Year(s)</u>
1. _____	_____	4. _____	_____
2. _____	_____	5. _____	_____
3. _____	_____	6. _____	_____

List the 4-H projects that you were an active member and years in the project (limit of 10)

<u>Project</u>	<u>Years</u>	<u>Project</u>	<u>Years</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have prepared this application myself and certify that the information in it is accurate.

Date: \_\_\_\_\_ Signature of 4-H Member: \_\_\_\_\_

Turn in to the Project President, **Theresa Gerner**, by May 30th

# Fond du Lac County Horse and Pony Project SPORTSMANSHIP AWARD NOMINATION FORM



Sportsmanship awards are meant to honor members of the Fond du Lac Horse and Pony Project who exemplify the qualities evident in past members and leaders like Sarah Gannon, Tiffany Binning, Amiee Jurgensmeier-Thompson and Mary Lang.

It is often difficult for project leaders to recognize the outstanding qualities possessed by members. Therefore, other upstanding project members must nominate youth they deem deserving.

This form must be completed and handed in to the **President, Theresa Gerner**, by June member meeting, otherwise the nomination will not be accepted, and the nominee will not be considered. All nominees will be sent the application information necessary to be considered for the sportsmanship awards.

**Please fill out the following information about the project member you wish to nominate.**

Name and Age of Nominee:

Tell us why you feel that this person is deserving. You may attach another document if you would like to.

Signature of nominating person (optional) \_\_\_\_\_

Thank you for taking the time to nominate a member of the Fond du Lac Horse and Pony Project, your participation is appreciated.

***\*\*If nominating two (2) individuals, please make a photocopy and submit a form for each individual.\*\****

Turn in to the Project President, **Theresa Gerner** by June Member Meeting

# Fond du Lac County Horse and Pony HORSE BUCKS FORM

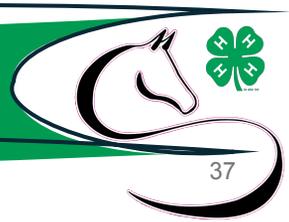


1. Complete one of these forms for each educational activity that you have completed
2. Return this completed form to **Kenadie Baumhardt.**
3. **Examples:**
  1. Podcasts- Straight From the Horse Doctors Mouth (HIGHLY RECOMMEND), Mad Barn Academy, The Horse, First-A Veterinary Sport Horse Podcast, Ask The Horse
  2. Articles/Blogs- Riverside Farm, Spring Hill Equine, The Horse (SO many topics), any University website
  3. Videos- Forward Equine (go to "About" then "Resources" or "Client Education"), if you are searching on YouTube find someone who is REPUTABLE AND QUALIFIED (not just someone who says they are a trainer, ect.)
4. In Person- Ask your vet, farrier, bodyworker, or trainer to explain something to you and take notes about it
5. Recommended Topics: Nutritional needs, behavior, lameness issues
6. Additionally- Going a clinic (including 4-H sponsored clinics) and filling out this form will get you Horse Bucks

Title or focus of the podcast/video/article/blog/clinic:

What did you learn? Share at least the main idea, the most interesting/important thing you learned and how what you learned can be beneficial to your horse:

# Fond du Lac County Horse and Pony Project SPONSORSHIP FORM



Our 4-H Horse Project is looking for individuals and businesses to help sponsor us at the upcoming fairs and events during the year. As a non-profit organization, our sponsors fuel the programs we can offer to our youth.

As a sponsor, your donations are used for many different purposes, such as awards, trophies, ribbons at the Fair, and guest speakers or trainers at various times during the year. They also allow us to make improvements and to maintain the horse barn at the County Fairgrounds.

We strongly encourage our members to patronize all businesses that assist our project. Individuals and businesses that donate \$300.00 or more over several years will be recognized on a plaque in the horse barn. County Fair Classes are also available to sponsor at the cost of \$25.00 per class. If you wish not to sponsor a class, a donation of any amount will be greatly appreciated.

Number of County Fair Classes You Wish to Sponsor:	_____ x \$25 ea. = \$ _____
Names of Classes You Wish to Sponsor <i>(Optional)</i>	
I Do Not Wish To Sponsor a Class. My Donation Is:	\$ _____
Sponsor or Business Name and Address	
Project Member Name	

Please make checks payable to **Fond du Lac County 4-H Horse Project.**

Hand-in or Send this form & check to:  
THE TREASURER: **Jodie Baumhardt**

# Donation Tier Recognition



## LEGACY DONOR

- The Fond du Lac County 4H Horse & Pony Project is responsible for maintenance, repair, and improvements to our Horse Facilities. Barn lighting and ventilation or general barn housing improvements and repair costs quickly increase. Upgrading our riding arena, viewing area, lounge, and food stand space, as well as creating close access to restrooms are goals that our organization cannot reach without the help of major sponsorships. If your organization is interested in sponsoring any of these major upgrades, our project leaders are prepared to pay continued respect in kind, up to and including naming rights for specific additions to our facilities.

## WORLD CHAMPION

### **\$3000 Monetary Donation or Same Value Donated in Goods and Services**

- **Featured Sponsor Story on Social Media & Press Release**
- **Sponsor Logo on event marketing**, including horse show and clinic flyers for 2 years
- **Full-size Sponsor Banner (4x6)** displayed outside Horse Barn at County Fair for 2 years
- Sponsor Name on **World Champion Donor Board** at County Fair for 2 years

## GRAND CHAMPION

### **\$1200 Monetary Donation or Same Value Donated in Goods and Services**

- Extensive Mention and Thank You on Social Media
- **Sponsor Logo on event marketing**, including horse show and clinic flyers
- **Full-size Sponsor Banner (4x6)** displayed outside Horse Barn at County Fair
- Sponsor Name on **Top Blue Donor & Grand Champion Donor Board** at County Fair

## TOP BLUE DONOR

### **\$600 Monetary Donation or Same Value Donated in Goods and Services**

- Mention and Thank You on our Social Media page
- **Half-Size Sponsor Banner (2x4)** will Hang Outside the Horse Barn at the County Fair
- Sponsor Name on **Top Blue Donor & Grand Champion Donor Board** at County Fair

## BLUE PREMIUM DONOR

### **\$300 Monetary Donation or Same Value Donated in Goods and Services**

- Mention and Thank You on our Social Media page
- Sponsor Name on **Thank You Board** at County Fair

## LOCAL SUPPORTERS

### **\$150 Monetary Donation or Same Value Donated in Goods and Services**

- Mention and Thank You on our Social Media page
- Name on **Local Supporters Board** at County Fair. This board will have a message thanking local supporters (horse barns or individuals) that give lessons in the area. Your name or barn name and contact information will be displayed on the board.

*Thank You for Your Support!*





# Rules for Exhibit at County Fair



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1. Belong to a Fond du Lac County 4-H club.
  - FFA Youth may exhibit a horse at the FDL County Fair. FDL Co. 4H H&PP fair eligibility rules do not apply to FFA Youth.
2. Belong to the Fond du Lac County Horse and Pony Project and meet project requirements as listed in the Rules of Exhibit, Barn Rules, and Project Participation Safety Rules.
3. All Wisconsin State 4-H guidelines will be followed as they pertain to any and all Fond du Lac County 4-H Horse Project functions.
4. Meet all project requirements outlined at the beginning of this handbook.
  - \* Any member grade 13 who is unable to fulfill the attendance requirements must have a letter requesting a waiver submitted to the President, **Thersea Gerner**, by the January meeting.\*
5. Release of Liability form must be signed by parents or guardians and returned to the Sgt at Arms by the February meeting to be eligible to participate in any 4-H **Horse Project Activity**.
6. A member may identify any number of horses or ponies, but a completed Horse ID Form, Copy of Coggins results, and Health form must be turned in to the Sergeant at Arms, **Gail Hitsman**, by one of the JULY Mandatory Meetings, for each equine.
  - a. **ONLY "HARD" COPIES OF THESE FORMS WILL BE ACCEPTED – NO SCANS/EMAILS!**
  - b. It is recommended if possible, to identify and turn in health forms for more than one horse in case an emergency would arise with one horse, it would leave you with a "back up".
  - c. Any Horse not registered by the July Mandatory Meetings, may not be allowed to show at the Fond du Lac County Fair.
7. A member is only allowed to bring up to two horses or ponies to the fair and will have to show both horses in Fair Entry classes (Thursday and Friday classes, registered through the FDL County Fair website).
8. Members may share a horse (ID the same horse) for show at the County Fair.
10. Stallions are prohibited.
11. Ponies must be 56 inches and under. Ponies that are not minis, will be measured by 1:00 pm Wednesday of the fair, at the fairgrounds.
12. If the horse or pony you originally identify is suddenly not able to attend the fair, and you have not registered/ID'd a back-up, a request for a substitution must be submitted to the Board for discussion and approval. All ID and health documents must be completed as required for this approval.

# Rules for Exhibit at County Fair



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13. Any exhibitor who has completed grade 6 and is eligible can compete at the WI State 4-H Horse Expo held in September. Exhibitors will be required to obtain signatures from the Horse Project President and County 4-H Educator.

14. A member who has completed 3rd grade may compete at the WI State 4-H Horse Expo in the following: photography, drawing, model horse, judging, poster, clothing, speech and demonstration. See WI State 4-H Horse Expo Rules for additional guidelines.

15. A member must also be in good standing with the Fond du Lac County 4-H horse and Pony project to compete at any WI State 4-H Horse Show(s) which means all rules of conduct contained in (Rules of Exhibit, Barn Rules, and Safety Riding Rules) will be adhered to at all 4-H functions.

- a. Inappropriate actions or behavior by a parent or member will receive a one-time verbal warning from the president or the horse superintendent.
- b. In the event of a second offense, you will be brought in front of the Board for further action. This may consist of being asked to leave the fair, and or any other 4-H Horse Project Function. These actions may also disqualify the member from competing at any WI State 4-H Horse Show(s).

16. All classes will be judged according to the Wisconsin 4-H Horse Association Equestrian Guidelines.

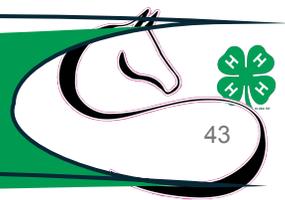
17. The board reserves the right to cancel or combine classes with insufficient entries (three or less).

18. No grooms or trainers are to be in the ring or on the rail during the show (except headers in the driving classes). No coaching from the rail.

19. An exhibitor or parent may approach the judge, in the presence of a board member or ring steward, only AFTER the exhibitor's classes under that judge have been completed.

20. The project leaders will issue you a back number prior to the fair. Please keep and use the same number all week and weekend of the fair for showing purposes.

# Rules for the Horse Barn and Grounds



The following rules apply during the week of the county fair and any time a member is participating in a 4-H Horse and Pony Project activity.

1. The Fond du Lac County Horse & Pony Project Committee assigns all stalls according to clubs. A form asking how many horses you are bringing to the Fair is included in this packet and must be returned by the May project meeting to the Sergeant at Arms, **Gail Hitsman**. Do not request tack stalls as they will be assigned according to the number of horses in the barn.
2. Horses and ponies are prohibited from standing or being tacked in the barn aisle at any time.
3. Hay bags, and hay nets with 2-inch-sized holes or smaller, are allowed. Bags/nets need to be hung at least wither height. If a fan is mounted for comfort, the same height rules will apply.
4. Water buckets should be tied or secured in the stalls.
5. Stall identification forms, emergency contact cards, and Fair Entry Tags must be on the stall door at all times.
6. No dogs or pets are allowed in the barn at any time.
7. No smoking or vaping is allowed in the barn at any time.
8. You cannot publicly exhibit your horse through an open stall door without a halter and lead rope on the horse. It must be always controlled by the handler. You must be standing when exhibiting your horse— absolutely no sitting in chairs while exhibiting.
9. All horses and ponies must be fed, watered and stalls cleaned by 10:00 am. Simple picking is allowed all day. Horses and ponies must have water at all times all week.
10. Barns will be open at 6:00 am and closed at 10:00 pm or closed when found needed.
11. Barn duty is a requirement for all members. Each club will be assigned a designated time that barn duty must be done. It is also your responsibility to pick up your own mess.
12. Blankets on the horses and ponies are prohibited between the hours of 10:00 am and 9:00 pm, except after 6 pm on Wednesday and Thursday evenings, only.
13. Barn Superintendents will check horses and ponies once a night.
14. Riding and driving in the barn is prohibited. Horses must be led at a walk when in the barn. Horses and ponies and driving carts must be mounted and dismounted in either arena.
15. Bathing of horses and ponies should be done on the west side of the barn.
16. Manure is to be deposited on the west side of the barn, in the manure pit.
17. You must clean up any horse manure that lands on the grass, in the wash rack area, or on the pavement and walkways. Manure in the riding arenas will be picked as a shared duty.
18. Shavings, bedding pellets or straw only may be used for bedding.
19. Trailers are to be parked in designated areas only. No trailers parked by campers.
20. Barn security will be provided during the picnic/auction on Saturday night.
21. Closed-toed shoes or boots must be worn by anyone handling any pony or horse, at any time. This includes entering a stall for feeding, watering, cleaning, or any time a person is “holding” a horse, no matter the reason.

# County Fair Class Registration



## Fair Book and Registering for the County Fair:

- Registration for classes at the Fair is completed through the Fond du Lac County Fair website, which is not owned by 4H. General exhibiting at the County Fair is open to local amateur adults, FFA and 4-H members and more.
- The registration window for all Fair exhibits is fairly short, opening in May and closing in June. The Horse & Pony Project leaders will announce as soon as they know the registration is available.
- When registering for classes, be sure to review the most current Fair Book, to correctly select the proper Division, Department, and Class. If you become confused or have questions, feel free to reach out to one of the H&PP leaders to help you work through registration.
- Entry Fees (and Stall Fees for horses and ponies) are collected for entering any exhibit at the County Fair. In July, "Fair Tags" for your classes or exhibits will be available to be picked up in person at the FDL County Fairgrounds Office. Entry and Stall Fees are due at that time. Keep these fair tags in a safe place. They are required to be displayed on your horse or pony's stall during the fair or attached to your exhibit when they are turned in for judging.

When reviewing the Fair Book, you will see important rules and definitions for class or exhibit registration. Here are a few important definitions to keep in mind:

**Novice-** Novice exhibitor classes are meant for kids who are just beginning to show. Exhibitor is only allowed to participate in these classes for a maximum of 2 years. Novice horse classes are meant for horses with very limited experience in the show arena.

**Backyard-** Backyard classes are distinguished from novice exhibitor classes by the horse and their use. A backyard horse is one that spends most of its time trail riding, doing light work or serves as a recreational family horse, with **little to no show experience**. These horses and their riders show very little if at all, and the classes focus less on perfecting gaits or moves, and more on the safety, pleasure and relationship of the exhibitor and their horse.

**Restricted Walk/Trot-** Restricted Walk/Trot classes are meant for youth who are overqualified for novice and backyard, but who are not ready to canter. Horse and rider combinations are not allowed to cross-enter into canter classes.

**All Other Riding Classes-** Any other riding class which is not listed under the above categories will be judged similarly to an open-show-type-class. Exhibitors will be asked to walk, trot and canter in these classes.



## **Halter Class**

Horses and ponies are to be led with proper equipment for English or Western attire. Judging will be on the confirmation and condition of the horse. The horse, not the exhibitor is being judged. The ringmaster will give you pattern directions for showing. At fair and State 4H, no halter classes are offered.

## **Showmanship (Western, Saddle Seat or Hunt)**

Horse and ponies are led with a halter and lead or bridle whichever is appropriate to their breed. Judging will be on the ability of the exhibitor to show their horse and the grooming and training of the horse. Emphasis is on the exhibitor and what the exhibitor has accomplished. The judge may ask the individual exhibitor a question regarding the anatomy of the horse, etc. Exhibitors are normally asked to perform a pattern, which is posted before the class.

## **English Equitation (Saddle Seat or Hunt Seat)**

Judging is based on the rider. Horses will walk, trot, or appropriate other gait and canter both ways of the arena. Riders may be requested to dismount and remount, to start at either lead at a canter or for any other reasonable test of their horsemanship skill. Exhibitors may be asked questions about the horse and equipment. The horse may be shown either Saddle Seat or Hunt Seat with the appropriate attire and equipment for either, but no combination of the two. Exhibitors are normally asked to perform a pattern, which is posted before the class.

## **English Pleasure (Saddle Seat or Hunt Seat)**

The class is the same as English Equitation, but judging will be based on the performance and manners of the horse. There is no pattern in a pleasure class.

## **Trail Class**

The horse will be judged on manners, response to the rider, and attitude. Horse and rider will be expected to negotiate several obstacles meant to represent obstacles encountered on a trail. Class may be ridden in English or Western tack and attire, but not a combination of both. Trail Classes are sometimes offered "in-hand" whereby the exhibitor leads the horse through the obstacles from the ground.

## **Western Horsemanship**

Judging is based on the rider. Horses will walk, trot, jog or appropriate other gait and lope both ways of the ring and back willingly. Riders may be requested to dismount and remount, to start on either lead at the lope and to execute other tasks to demonstrate control. Exhibitors may be asked questions about tack or the horse. Judging will be based on the performance of the rider and their horsemanship abilities. Western attire and tack are required. Exhibitors are normally asked to perform a pattern, which is posted before the class.

## **Western Pleasure**

The class is the same as Western Horsemanship. Judging will be on the performance of the horse and his manners. There is no pattern in a pleasure class.



## **Gymkhana/Speed Classes**

Horses or ponies are ridden at a high speed, through a specific pattern with each class requiring a different pattern. Judging is based on the best time and correctly completing the pattern.

## **Reinsmanship**

Judging is based on the ability of the exhibitor to properly control the horse or pony while safely harnessed to a two or four-wheeled vehicle. The animal will be shown both ways of the ring, at a walk, trot and extended trot and will be expected to stand quietly and back readily. The judge may ask the exhibitor a pertinent question regarding equipment or the horse.

## **Driving**

The class routine will be similar to that in Reinsmanship. Judging will be based on the horse's performance.

## **Over-Fences**

Hunter Over Fences is a discipline where the horse and rider jump a course of fences. The higher levels are for advanced Hunt Seat riders, but there are introductory classes of ground poles to teach riders to negotiate a course and cross poles for beginning Over Fences Riders.

## **Mini-Jumping**

This is an "in-hand" class for Miniature Horses. It includes jumps that are 18-24" tall and is judged on the horse's consistent gait and flow through the course.

## **Western Riding**

The western riding class is one of flying lead changes at the lope or canter. It is a combination of control and skills, mixing techniques from trail, reining, and equitation. Exhibitors take their horses through a pattern in this class.

## **Ranch Horse Ranch Riding**

Similar to Western Riding, Ranch Riding is a style of riding where the horse and rider are smooth and efficient as if they were working on a ranch. Silver on the saddle and bridle are not needed. Ranch classes are meant to reflect a typical working ranch horse's skills.

# County Fair Week Overview



<p>Tuesday, July</p>	<ul style="list-style-type: none"> <li>• Horses and ponies may not arrive earlier than 12:00 pm</li> <li>• The fair puts on a Tuesday night fireworks show, which is set off very near the horse barn. Any member bringing their horse or pony prior to the fireworks must be present and stand near their stall during the fireworks in order to calm or reassure their horses</li> <li>• Only the 4H member may ride or drive their own horse between Tuesday and the end of the Fair Show on Friday</li> <li>• Members may trailer-in their horses and ponies later, after the fireworks show.</li> <li>• Horses and ponies may NOT be blanketed before 9:00 PM</li> <li>• Model Horse project judging will take place in the recreation center at 1:00 pm</li> </ul>
<p>Wednesday, July</p>	<ul style="list-style-type: none"> <li>• All horses and ponies must be IN their stalls before 9:00am, at fair opening time.</li> <li>• <i>Horses and ponies may be blanketed at 6:00 PM or later on Wed. evening</i></li> <li>• Ponies that are not minis, will be measured by 1:00 pm Wednesday of the fair, at the fairgrounds</li> </ul>
<p>Thursday, July</p>	<ul style="list-style-type: none"> <li>• 9:00 AM Fair Show Begins for Showmanship, Trail and Driving Classes</li> <li>• <i>Horses and ponies may be blanketed at 6:00 PM or later on Thurs. evening</i></li> </ul>
<p>Friday, July</p>	<ul style="list-style-type: none"> <li>• 9:00 AM Fair Show Begins for all Riding Classes</li> <li>• Meeting and picture for members showing at the State 4H Horse Expo will occur 1 hour after the show ends</li> <li>• Afternoon: FDL Co. Fair Little Britches LeadLine Class</li> <li>• After the Fair Show ends, friends and family members may ride, as long as the rules of safety are followed and a liability waiver is signed prior to mounting.</li> <li>• Horses and ponies may NOT be blanketed before 9:00 PM</li> </ul>
<p>Saturday, July</p>	<ul style="list-style-type: none"> <li>• 9:00 AM Family Fun Day Show Begins</li> <li>• State 4H Horse Expo paperwork, with signatures and fees, are due to the project secretary by 5:00pm</li> <li>• 5:00 PM Potluck and Awards Picnic with Auction to follow</li> <li>• No riding or driving during the picnic and auction</li> <li>• Horses and ponies may NOT be blanketed before 9:00 PM</li> </ul>
<p>Sunday, July</p>	<ul style="list-style-type: none"> <li>• 9:00 AM Family Fun Speed/Gymkhana Show</li> <li>• 6:00 PM: Stall decorations may not come down until 6:00 PM, the close of the fair. Horses and ponies must stay at the fair until 6:00 PM or premiums will be forfeited. No Exceptions</li> </ul>

# County Fair Week Overview



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## **Stall Decorating**

Each year, prior to the Fair, we choose a theme for the Horse Barn. During the fairgrounds meeting the Sunday prior to the Fair, each 4-H club will clean stalls, prep the barn, and decorate their club's stalls with that year's theme. The clubs' decorations will be judged by a Fair Board member outside of the project, and they will determine which club did the best job! A few things to keep in mind for stall decorations: No tape or staples are allowed, and decorations must not block the public's view of the horses. Stall ID forms and fair tags must be visible on the front of the stalls. Aside from those rules, decorating is a great way to highlight the fun and hard work you have had with your horses!

## **Barn Duty**

During the Fair, we have an opportunity to show pride in our project! With all of the activity, the visitors, and the dust, the barn can get really dirty. Our 4-H motto, "To make the best better," reminds us how we all have a role to play when it comes to elevating how our project is seen. Barn duty involves things like picking up trash, raking and watering the aisles, politely reminding visitors of our safety rules, and acting as an ambassador for our project. There will be a sign-up sheet for members to choose their barn time, but it is required for all members who exhibit a horse or pony at the fair.

## **Arena Schedule**

The riding and warm-up arena will be open for working horses and ponies from 6am until 8am. On Wednesday and after each show, members can practice in the arena. However, there will be reserved times in the evenings for activities like driving and drill team practice. Understanding the importance of being able to plan and practice in the arenas, an arena availability schedule will be posted at the announcer's stand.

## **Camping**

Camping is a great way to stay close to the horse barn and enjoy the Fair. In order to camp during the Fair, you must sign up on the Fond du Lac County Fair website. Fees are paid to the fairgrounds.

## **Family Fun Day Show & Family Fun Speed Show**

After Friday's show, family members, owners of horses, and family members of owners will be allowed to ride horses for the rest of the fair, only after signing Release of Liability form and returning it to the President. These forms are usually in the announcers stand.

On Saturday and Sunday morning, the project puts on relaxed fun shows, where your family can participate. The Fun Day show has classes like: Costume Class, Ride A Buck, Old Fogey Walk Class, Simon Says, Parent Leads Child/Child Leads Parent Lead Line, Boot Race and more.

On Sunday, our Speed Show features classes like: Barrels, Pole Bending, Bribe A Horse, Egg Squash, Egg and Spoon, Ball and Pail and more.

Invite your friends and family to come out and join you!

# County Fair Week Overview



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## Saturday Evening Potluck, Awards and Auction

On Saturday evening we host a Potluck at the fairgrounds. During this potluck we give out our scholarships, recognition, and our Sportsmanship awards. This is a time for us to relax, reflect on the year, and share food with our fellow project members. Because we want everyone to be able to attend, we will provide barn duty/ barn watch during the potluck and auction. There is no riding or working horses or ponies allowed during this event. If you feel that your horse or pony needs attention during this time, please inform the designated Horse Superintendent.

The potluck is free to project members and their immediate family. If you want to invite friends, we ask for a donation of \$5 per person.

Please bring your own drinks and chairs.

To organize what we bring, we ask that if your last name starts with the letters A-M, bring a desert. If your last name starts with the letters N-Z, please bring a salad or like item to the picnic.

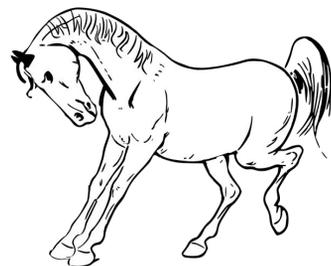
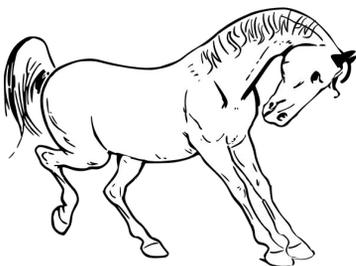
The project leaders will ask for a head count prior to the event so we can ensure there is enough food for all.

Following the potluck and awards, we will have an auction. Funds raised at the auction go directly back to our project. We encourage all members to donate items for the auction. Items can be big or small, horse-related or non-horse. They can be used or new. We just ask that items are in clean, working condition. The project will provide several items to be put up to auction, but we rely on our members to help us with auction items!

And don't forget those Horse Bucks! They can be used for cool items at the auction as well!

## THE MOST IMPORTANT THING TO REMEMBER ABOUT THE FAIR?

*BE SAFE, HAVE FUN, TAKE PICTURES AND CREATE GREAT  
MEMORIES!!!*





# Fond du Lac County Horse and Pony Project County Fair Stall Reservations Form



Complete one of these forms for each horse you plan to bring to the fair. Tack stalls will be assigned depending on the number of horses coming to the fair.

Turn in to the President **Theresa Gerner** by **May** Member Meeting

Your 4H Club Name			
Name of Horse/Pony			
Please Circle Type as it relates to <b>Size</b>	Horse	Please enter the approximate height of your horse in hands or inches	
	Draft Mini Pony or Small Horse		

Horse Owner Name	Owner Phone Number	Owner Email

*Check the box that applies*

Name(s) of Exhibitors Showing this Animal	Exhibitor Phone Number	Exhibitor Email	Owner ?	Hors e less Hors e?

Contact for Horse/Pony Emergencies	
Name	Phone Number

Please note any special stall considerations/ needs and reasoning:

**Note: Do not complete this form if your project member sponsor is already completing the forms for your animal.**

# Fond du Lac County Horse and Pony Identification Form



1. Complete one of these forms for each horse you plan to bring to the fair. Only one form is required per horse when multiple exhibitors will share a horse.
2. Return this completed form to the Sergeant at Arms, **Gail Hitsman**, by July Mandatory Meeting.
3. Once identification forms are completed and turned in, any requests to substitute a horse or pony at the fair must be made directly to the Horse Project President. The Board of Directors will meet to determine if the horse or pony may be substituted.
4. **Attach a copy of a current negative Coggins test and turn in with this form (REQUIRED)**

Name of Horse/Pony			
Breed of Horse/Pony or best guess			
Approximate Age of Horse/Pony			
Please Circle gender	Mare	Please enter the approximate height of your horse in hands or inches	
	Gelding		

Horse Owner Name	Owner Phone Number	Owner Email	
Predominant Body Color			
Secondary or Special Color Pattern			
Left Front Leg Marking		Facial Markings	
Right Front Leg Marking			
Left Rear Leg Marking			
Right Rear Leg Marking			

**Note: Do not complete this form if your project member sponsor is already completing the forms for your animal.**

# Fond du Lac County Horse and Pony Health Form



1. Complete one of these forms for each horse you plan to bring to the fair. Only one form is required per horse, when multiple exhibitors will share a horse.
2. Return this completed form to the Sergeant at Arms, **Gail Hitsman** by July Mandatory Meeting.
3. You May Choose Either Option:
  1. Ensure that your veterinarian or person who completes your horse/pony vaccinations, completes and signs this form.
  2. Complete the top portion of this form and provide proof, such as a printout from your veterinarian or clinic, and turn that in with this form.

Name of Horse/Pony			
Project Member Name			
Horse Owner Name	Owner Phone Number	Owner Email	
Vaccine	Date Given	Company/ Manufacturer	Vaccine Serial Number
ENCEPHALOMYELITIS VAC			
TETANUS VAC			
INFLUENZA VAC			
RHINO VAC			
(Optional) Combination Vaccine Name: _____			
Name of Person Administering Vaccine			
Signature of Person Administering Vaccine			
Signature of Owner (if not project member)			