

Executive Board Meeting Minutes
03/21/2024 at 6:30 pm UW-EXTENSION

Present: Deb Senn, Tracy Keifenheim, Noah Holzman, Cindy Holzman, Judy Bertram, Jenni Ladwig, Tina Engelhardt, Hannah Stommel

Excused: JoAnn Maedke

Call to order: 6:40 pm

Secretary Report: Deb S. move, Noah H. second

Treasurer Report: None

Educator Update

- Family Learning Day
 - Over 70 youth, 40 volunteers, and 50 sessions
 - Positive community feedback
- National Volunteers Week April 21-27
 - Volunteers will be recognized at the next Adult Leaders Meeting (April 30)
 - Two zoom sessions will be offered this month for volunteers to attend to build connections
 - April 22 Noon - 1:00 p.m.
 - April 22 7:00 - 8:00 p.m.
- Summer Intern
 - A summer intern was approved in the budget for \$5,000
 - Tracy will send an invoice to JoAnn for \$4,000 for the payroll, supplies, and mileage of the intern
 - The remaining \$1000 is a direct scholarship to intern upon successful completion.
- Fashion Review
 - Monday, June 17, 2024 at Winnebago County Extension office at 6 pm
 - Open to Winnebago and Fond du Lac County youth
 - Registration opens May 1, 2024
- Foods Review
 - Tentatively June 13, 2024 at Marian University at 6 pm
 - Theme: cocoa
 - Registration opens May 1, 2024
- Summer Day Camps: Art, Cloverbud, Cardboard, Foodie, Lego
 - Theme days (Cloverbud)
 - Buzz, Flutter, Crawl
 - STEM
 - Teddy Bear Adventures
 - Cardboard
 - Multiday camp for youth in grades 3rd - 6th
 - Youth will design a city and then build it out with various materials
 - Goal: engage young people in leadership roles while learning about STEM

- Foodie camp
 - Camp for youth to learn different cooking and baking skills
 - Looking for community volunteers to plan and run the camp
- Lego Camp
 - Camp for youth to learn different LEGO building skills
- Art Camp
 - Camp for youth to learn different art skills
 - Looking for community volunteers to plan and run the camp
- New Camps
 - STEM Camp
 - Around the world Camp
- Cloverbud Pumpkin Contest
 - Pumpkin seeds will be purchased and sent to Cloverbud families
 - A save the date will also be mailed out for the Cloverbud Pumpkin Contest

Business

- Committee Updates:
 - Friends of 4-H
 - Members: Deb S. and Tina E.
 - Working on getting the letter done sooner
 - 4-H Record Book Awards/Trips
 - Members: Deb S.
 - Looking for another member to fill empty position
 - 4-H Scholarships
 - Members: Deb S. and Wanda Docter
 - Looking for a replacement for Wanda
 - 4-H Achievement Banquet
 - Members: Deb S.
 - Looking for another member to fill empty position
 - 4-H Raffle
 - Members: Judy B. and Ann K.
 - Just renewed their license
 - Trying to sell of the tickets before the fair this year to eliminate the extra position attached to the food stand
 - Purchasing 5,000 tickets this year
 - Date for the drawing will be August 21 at 6:30pm
 - Silent Auction
 - Members: Cindy K. and Fran T.
 - Foods Review
 - Members: Cindy K. and Kaylee Mess
 - Food Stand
 - Members: Jenny Ladwig, Ann Kaiser, Carla Bryant, and JoAnn Critchley
 - Need to set up a meeting with TLA to discuss how they can work together
 - Currently working to gather information to improve the stand (building closing and opening times, funds, money spent, communication with fair board, freezer/trailer situation.)

- Thinking about using Sign Up Genius for members to sign up for food stand shifts on
- Comments about the 4 Committee Documents
 - Documents are helpful to new committee members
 - Will continue to improve and correct the documents as the year goes on
 - Will bring up these documents at the general meeting
 - Specific Changes Discussed:
 - Friends of 4-H: Businesses asked for a letter for tax purposes, they will give the letter to all business that donate stating the amount they donated and what they donated to.
 - Raffle Committee: Add in specific dates (Sell tickets by July 31. Funds should be returned into the Extension Office by the 2nd Monday in August.)
 - Motion: Noah H. Approved the 4 documents to get published on the Extension's website, approved ongoing revisions to the documents. Seconded by Deb S.

Any Other Business

- Individual Project Scholarship
 - Cindy H. read a letter to propose the idea of giving youth a small sum of money to fund their fair exhibit.
 - Youth would complete an application that would be due on June 17.
 - Money would go towards their fair exhibits such as art, food, scale models, animal accessories, etc., but no animal feed.
 - Motion: Deb S. moved to create a 4-H Fair Exhibit Grant, with a \$2500 total limit (youth would receive up to \$50), and a one-page application due June 17.
 - Youth receiving the grant would be required to submit an explanation and a picture of their project that the money funded (possibly due the Tuesday after Labor Day).
 - Cindy will create a rough draft of the application and present it at the general meeting in April.
- Traci K. brought up the interest in the Executive Board Vacancy
 - Ryan Stommel is interested in the open seat, and it will be voted on at the general meeting in April.
- The executive board will thank volunteers at the next general meeting for National Volunteers Week.
 - There will be a box of 4-H items, that the adult leaders attending the meeting can choose from, as a way to show appreciation for them being 4-H volunteers.

Adjourn: 8:30 pm, Deb S. moves, Noah H. second

Next General Adult Leader Meeting: April 30 at 6:30 pm, UW-EXTENSION