



**Extension**

UNIVERSITY OF WISCONSIN-MADISON

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September 23, 2020

Dear General Leader,

## **WHEN AND HOW CAN OUR CLUBS AND PROJECTS MEET?**

Many of you have heard that to hold any in-person 4-H project meetings, committee meetings, officer meetings, club meetings, roadside clean-ups, etc. approval must be given by Extension. All clubs/groups/committees must follow the new guidelines that have been developed. I am including the new process below. You are also welcome to email me if you have any questions! Many clubs/groups have already started meeting with approved meetings and activities. Activities or meetings that have been approved include: Mini golf outing, club meetings in parks, etc and I am working with a few additional clubs/groups for more in-person meetings/activities.

**Step 1:** Watch the training video: <https://fyi.extension.wisc.edu/covid19/video/>. This video will go over details about Covid-19 and some guidelines. It is about 20 minutes and will make filling out the proposal form much easier. This video must be viewed (training must be completed) by key leaders involved in the programs' proposal before the program being held.

**Step 2:** After watching the video, complete this [short quiz/form](#) to confirm your participation. This will serve as an official record of volunteers who completed a "safety training." The link to the quiz is here <https://forms.gle/yi6GU7q8e4bbVPX67> and is only 3 questions.

**Step 3:** Call or email me for the form to fill out. You can fill it out and send it to me, or we can work together. The form asks questions about the activity, personal protection equipment, distancing, facility, food, etc. After the form is approved, you can move forward with the meeting/event/activity. There is a short follow up to be submitted after the program.

*\*I understand the concern about meeting indoors as the weather could change at any point in time. I will be sure to communicate updates on indoor programming as I get more information!*

**Thank you for your patience and cooperation as we all work through this together!**

Fond du Lac County 4-H has had several forms go through the approval process. If you have any questions or would like to see an example of an approved form, please reach out! Please call (608) 265-2058 or email me at [tracy.keifenheim@wisc.edu](mailto:tracy.keifenheim@wisc.edu). More information is available on Wisconsin 4-H's website: <https://4h.extension.wisc.edu/4-h-faqs-related-to-covid-19/>.

## **October 4-10 is National 4-H Week**

Don't forget, Wednesday, Oct. 7, is National 4-H Week spirit day!

National 4-H Week Celebration - October 6 at 7 p.m. via Zoom

Mark your calendars NOW and plan on joining us as we "celebrate" National 4-H Week! All WI 4-H youth and adult leaders are invited and encouraged to join us via Zoom on Tuesday, October 6 at 7 p.m. to reflect on our 2019-2020 4-H Year and look ahead to 2020-2021! WI 4-H Staff will be sharing information about the 4-H Movement, our WI 4-H Project Tip Sheets, and more. The link will be available soon.

We acknowledge it has been a challenging year. Let's come together to celebrate what we have learned and done and to look forward to opportunities and possibilities in the upcoming year!

National 4-H Week and the months of September and October are great times for 4-H members to recruit new youth. Personal contact, displays at area schools or the library, or a club open house are the best ways to get new faces at your next meeting. Many parents are contacting me and looking to join 4-H even during COVID. Personal contact has the most impact. Please be flexible and open to new members joining at this time! Please send any pictures or information about what your club is doing during this week, so we can feature it on our Facebook page!

## 2020 Virtual Fall Forum

Fall Forum is an opportunity for youth and adult leaders to attend the statewide training weekend with county and state staff. Planned by a team of youth and adult volunteers from the Wisconsin 4-H Leaders Council with the support of county and state staff; we hope you will promote to youth and adult leaders in your county!

**The purpose of Fall Forum is to:**

- Provide an educational opportunity for youth and adult volunteers
- Develop youth and adult partnerships
- Create an engaging and welcoming environment to facilitate discussion between counties and regions
- Provide an opportunity for youth and adult volunteers to be involved in the planning and evaluation of statewide programs
- Encourage diversity of thought, perspective, interests, and people
- Promote strategies for youth and adults to reach underserved and underrepresented groups.

**When:** November 6-7, 2020

Highlights:

2020 Virtual Fall Forum will include...

- Over 15 [interactive sessions](#) on Friday night
- A keynote address from [Jennifer Sirangelo](#), President and CEO of the National 4-H Council (Submit questions for Jennifer [here](#))
- 3 opportunities to participate in dozens of youth and adult-led [workshops](#)
- Introductions to Wisconsin Leadership Council Candidates AND Wisconsin 4-H Hall of Fame Laureates
- Updates from the Wisconsin Leadership Council and the Wisconsin 4-H Program Manager
- And so much more! You won't want to miss it! [2020 Fall Forum Schedule](#)

Who: Youth and adults across the state are encouraged to join us.

- Youth 7<sup>th</sup> – 13<sup>th</sup> grade
- Adult volunteer leaders
- Staff are invited and encouraged to attend as your schedule permits

This is a great opportunity for a team of county/state staff, volunteers, and youth to work together and present an interactive workshop for youth and adults as well as staff from throughout Wisconsin.

Registration:

[Register Now!](#) Registration will close October 1. Workshops fill fast, so register early. The cost for the event is \$20 and includes a t-shirt and some basic workshop supplies.

Please register online and send fees to:

Wisconsin 4-H Program, 130 Pyle Center, 702 Langdon St., Madison, WI 53706

Checks can be made payable to: **UW-Madison Division of Extension.**

## New Charter F.A.Q. Document and Videos

Thank you to everyone who attended our 4-H Charter Chats. The questions led to great conversation and idea-sharing! Based on our Charter Chats, we have developed a F.A.Q. document for leaders who were not able to attend. Please view this Frequently Asked Questions document [here](#). Please remember that the **financial parts of the charter were due by September 15. Please be sure to turn them in, if you haven't already.**

- [Financial checklist](#)
- **Copy of checkbook registry or Excel document that has all transactions documented**
- Financial report (page 5)
- Accounts information and financial review/audit (page 6)

Wisconsin 4-H has also developed videos to help. Check these great resources!

- *Completing Wisconsin 4-H Charters, 2020-2021* <https://youtu.be/vUnTDRotc-8>
- *Completing Wisconsin 4-H Financial Records, 2020-2021* <https://youtu.be/Kf952whFgV8>.

#### **Charter Documents Due October 15th:**

- Charter Annual Renewal Form (pages 1, 2, and 3)
- Annual 4-H Club or 4-H Group calendar covering October 1 - September 30 (page 4)
- **\*Current 4-H Club or 4-H Group Bylaws (now need to be included with the charter each year)**
  - This is a great chance to update them!\*

## UPCOMING EVENTS

### 4-H Conversation Corner: Program Approvals for In-Person Meetings

Join us each month for a different Conversation Corner topic! 4-H Educators Tracy, Jayna, and Amy invite all 4-H club and project leaders from Fond du Lac, Ozaukee, and Washington Counties to join them for these one-hour (optional) Zooms. These conversations are an opportunity for leaders to ask the Educator questions, brainstorm with other leaders, and share ideas!

Our October topic is "The 4-H Movement." Learn about the 4-H movement, ask questions, receive access to promotional materials, and learn what new resources you can share with your club! We are offering several days/times. Register now for one of these sessions! <https://forms.gle/gWLiAqckwPLPu2n96>

- October 7, 1-2 pm
- October 13, 6-7 pm
- October 29, 10-11 am

### Wisconsin 4-H Leadership Council

The Wisconsin 4-H Leadership Council (WLC) provides a statewide forum for youth and adult volunteer leaders to discuss ideas and provide input to enhance Extension 4-H Youth Development programs at the state, county, and local levels. WLC members:

- Serve as leaders and role models for 4-H youth and adults
- Advocate for Wisconsin 4-H
- Provide input for enhancing the 4-H program
- Provide educational opportunities to 4-H members and leaders
- Connect the county, regional, and state levels of Wisconsin 4-H, as well as the Wisconsin 4-H Foundation

2020-2021 Wisconsin 4-H Leadership Council Applications are now open! Apply today for WLC. Applications are due **September 30**. The application also includes information on WLC, requirements for applying, and more: <https://fyi.extension.wisc.edu/wi4hvolunteers/files/2020/08/2020-2021-WLC-Application-Fillable.pdf>.

### 4-H Coloring Book Contest

Create a hand-drawn illustration based on one of the illustration themes of the 4-H Essential Elements. Scan/photograph your child's artwork and use the official entry form below to submit your entry **before the EXTENDED DATE of September 30, 2020**. Winners from each of the four themes will be selected via a vote on Facebook and will receive fun 4-H merchandise!

#### **Illustration Themes**

- **Belonging:** Be yourself, make friends, grow positive relationships with youth and adult
- **Mastery:** Develop new skills through hands-on learning
- **Independence:** Explore new opportunities and open the door to new experiences, projects, and places
- **Generosity:** Give back to your community!

#### **Submission Details**

- Scan/photograph your child's artwork and enter using this form: <https://forms.gle/2mq7vgB3MXuoWg3v7>
- All work must be the original work of the youth member

- Drawings should be on a single sheet of standard letter-sized (8-½" x 11"), unlined paper, in portrait/vertical orientation.
- The Extension Office may need to alter entries for formatting and reproduction purposes.

## 4-H Re-enrollment Update for 2020-2021

4-H Online 2.0 will be released and ready to go live in late September. That means the 4-H re-enrollment period will move to **OCTOBER 2020**. Watch your email for more information! If you have any questions about this timeline or the transition, please email [tina.engelhardt@wisc.edu](mailto:tina.engelhardt@wisc.edu).

## 2020 Officer Training

All officers and leaders are strongly encouraged to attend! Our 4-H Club/Group Officer Training will be held via Zoom on the evenings of Thursday, October 29 and Tuesday, November 10! Club leaders and officers should save one of these evenings for time together with other Fond du Lac and Area 4-H Members and Leaders. Our agenda will include virtual and face-to-face team builders that officer teams can lead, introducing the 4-H Movement, and of course breakout sessions for each officer position! Please register at <https://rb.gy/4awond> as soon as possible to be sure that you are included in our planning.

## Livestock Judging

We are happy to announce that registration is open for the 2020 Wisconsin 4-H Virtual Livestock Judging Contest on Sunday, October 18, 2:30-6:00 pm.

Juniors (grades 3-8, age 8-13) and Seniors (grades 9-13, age 14-19) are invited to register as individuals to participate and display their livestock evaluation skills in this competitive educational experience. Youth will judge classes and enter placings through [www.livestockjudging.com](http://www.livestockjudging.com). Seniors will present oral reasons via Zoom. Juniors and Seniors will also answer questions for a portion of the classes through [www.livestockjudging.com](http://www.livestockjudging.com).

\*With the cancellation of all national 4-H livestock judging contests in 2020, these will be stand-alone, non-qualifying state educational contests.

Registration Deadline: October 12, 2020. No cost to enter! Registration available at this link: [https://uwmadison.co1.qualtrics.com/jfe/form/SV\\_6hzcm6iHKWG3J89](https://uwmadison.co1.qualtrics.com/jfe/form/SV_6hzcm6iHKWG3J89).

Also, save the date for the WI 4-H Virtual Meats Judging Contest on Saturday, November 22! Registration and details coming soon.

More information at <https://fyi.extension.wisc.edu/wi4haganimalscience/livestock/>. Please direct all questions to Joe Muellenberg at [joe.muellenberg@wisc.edu](mailto:joe.muellenberg@wisc.edu) or Bernie O'Rourke at [borourke2@wisc.edu](mailto:borourke2@wisc.edu).

## Ice Cream Contest

[Cedar Crest Ice Cream](#), located in Cedarburg, and the [Wisconsin 4-H Foundation](#) have teamed up again to present the "Cedar Crest Ice Cream 4-H Flavor Contest" for Wisconsin 4-H clubs. 4-H Clubs are eligible to create and submit a flavor 'recipe' with the top clubs named as finalists, and the top flavor produced for summer 2021. More information and the entry form are available at [www.cedarcresticecream.com](http://www.cedarcresticecream.com). **Entries are due by November 13, 2020.** The winner will be announced in December 2020.

## Fall Virtual Exchange

If you are a 4-H youth member who has completed sixth grade and up, join us for a virtual exchange with 4-H youth from Michigan. You will have the opportunity to learn more about their state, their 4-H program, and their differences and their similarities.

Each youth will have an opportunity to lead an icebreaker, a whole group discussion, a breakout room, or the reflection over the 6 Zoom meetings. Planning will begin at the first meeting.

The program begins Thursday, October 8 at 6 pm. Please register by Monday, October 5. Click [here](#) to register! Meeting information will be sent out before the first meeting. Meetings will be every other Thursday through December 17.

## Calendar of Events

### October

- 4-10 National 4-H Week
- 7 Conversation Corner 1-2 pm
- 8 Meeting Michigan First Exchange meeting via Zoom at 6 pm
- 13 Conversation Corner 6-7 pm
- 15 Club Charters due
- 18 Livestock Judging Contest 2:30-6:00 pm
- 26 TLA Meeting - details to come
- 29 Conversation Corner 10-11 am
- 29 Officer Training - via Zoom 6-8 pm


### November

- 6-7 Fall Forum
- 10 Officer Training - via Zoom 6-8:00 pm

#### POSITIVE QUOTE OF THE DAY

"Challenges are what make life interesting and overcoming them is what makes life meaningful." - *Joshua J. Marine*

Sincerely,



Tracy Keifenheim  
4-H Program Educator

#### Fond du Lac County

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