



Dear Camp Staff Applicant,

We are pleased to see that you are interested in applying for a 4-H summer camp position. Being a 4-H camp staff member means **accepting a job** with many **responsibilities**. Due to the increased concerns of liability, it is required that all youth attend the planning and training sessions. This is necessary to meet the University Risk Management Office requirements in order to provide trained and qualified camp staff.

### Application Process

1. Submit written application by **4:30 p.m. on February 15th, 2020** via email to [fdl4hcamp@gmail.com](mailto:fdl4hcamp@gmail.com). Email application is preferred. Write "4-H Camp Staff" in the subject line. You will get a reply if your application was received.
  - a. Paper applications can be mailed to UW-Extension 227 Admin/Extension Bldg. 400 University Dr., Fond du Lac, WI 54935. Fax 920-929-3181.
2. All **youth camp staff applicants** and **junior director applicants** need to complete a personal interview with the camp committee.
  - a. The two interview dates will be: **Wednesday, February 26<sup>th</sup> and Saturday, February 29<sup>th</sup>**
3. Applicants are required to attend the camp training meeting on Saturday- TBD from 8:00 a.m.-6:00 p.m. If you are unable to attend on this day, you may attend one of the counselor trainings at Upham Woods. **It is offered on March 28-29th, April 25-26 or May 2-3 (there is a fee included in this training).**
4. Attend camp from June 21-24, 2020.

### Please Note:

- If you are unable to attend the Fond du Lac County camp training meeting on Saturday- TBD or one of the Upham Woods trainings on March 28-29th, April 25-26 or May 2-3, **you will be ineligible to be a camp counselor or camp staff at 2020 4-H Camp.**
- Youth counselors will be in charge of planning camp during the camp planning meeting. The committee will observe the youth counselors during the meeting as a means of analyzing their leadership skills.
- **Selection Process:**
  - Selection will be based on the following:
    - Written application
    - Past experience as a camp staff member or youth leadership roles
    - Past camp staff evaluation, if applicable
    - Personal Interview
    - In addition, phone reference from club leaders may be made if needed to determine leadership ability to be a camp counselor.
- Camp Training will be held **March/April 2020**. All beginning cabin counselors and camp staff **are required** to attend. We are finalizing dates and camp staff will be notified when date is confirmed.

We are committed to providing the youth of Fond du Lac County with a quality summer camp experience. We are glad that you are interested in joining the summer camp staff team. We hope that through the hard work and cooperative team efforts youth will have an educational and fun 4-H camp experience.

If you have additional question about any of the 4-H summer camp staff positions, please contact the Extension office at 920-929-3170.



Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

\_\_\_\_\_

Are you a registered 4-H adult leader? This includes successfully completing the Volunteer in Preparation training, selecting a role description, the mandatory reporter training, the background check, and updating your 4HOnline information.                      Yes                      Not yet

If yes, how many years have you been an adult leader? \_\_\_\_\_

If not yet, do you plan on taking the required trainings and background check by June 21, 2020?

Do you plan to attend camp in 2020 (June 21-24<sup>th</sup>)?

T-Shirt Size: \_\_\_\_\_

\_\_\_\_\_

**All adults are expected to adhere to the following expectations:**

- Being willing and able to treat each camper, staff member and peers with respect and dignity at all times.
- Show genuine concern for children by communicating, advising, assisting and establishing a warm, friendly relationship with them.
- Demonstrate a willingness to work as a member of a team with the other adults, youth counselors and kitchen help.
- Assist with 4-H camp classes, programs and activities being on-time and present for all assigned activities.
- Be a positive role model for boys and girls, both campers and counselors, at all times during 4-H camp.

***I agree to the above stated counselor expectations.***

Printed Name: \_\_\_\_\_

Signature/Date: \_\_\_\_\_



## **CAMP STAFF INTERVIEW SCHEDULE**

Can you help with interviews for Youth Camp Staff? Yes or No

Check (✓) **all times** that you can attend

### **Wednesday**

<b><u>February 26th</u></b>	____ 4:10 p.m.	____ 5:30 p.m.	____ 6:50 p.m.
	____ 4:30 p.m.	____ 5:50 p.m.	____ 7:10 p.m.
	____ 4:50 p.m.	____ 6:10 p.m.	____ 7:30 p.m.
	____ 5:10 p.m.	____ 6:30 p.m.	____ 8:00 p.m.

### **Saturday**

<b><u>February 29th</u></b>	____ 9:00 a.m.	____ 10:20 a.m.	____ 11:40 a.m.
	____ 9:20 a.m.	____ 10:40 a.m.	____ 12:00 p.m.
	____ 9:40 p.m.	____ 11:00 a.m.	
	____ 10:00 a.m.	____ 11:20 a.m.	