City of Ripon Guidelines

for

Mobile Food Truck/Cart

* If selling on public property, would need Peddler Permit- $50 for 2 day permit; $100 for 6 month permit; $200 for 12 month permit. (Copy of driver’s license on file);
* Hold Harmless Agreement signed and on file ;
* Proof of Liability Insurance in the amount of at least $100,000 on file;
* Copy of Wisconsin Seller’s Permit on file;
* Written statement from Health Department stating everything is in order and okay to have mobile food truck, (need document on file);
* Completed application and other necessary documents (see above) go to Police Department for background check;
* Based on approval from Police Chief, permit is issued;
* If approval is denied from Police Chief, applicant can appeal to Council.
* If selling on private property, need permission from private land owner. (No permit, hold harmless agreement, proof of liability insurance need to be on file with the city.) Check with Building Inspector as to whether or not property is properly zoned for mobile food truck/cart. Mobile food truck/cart owner would still need WI Seller’s Permit from the state and okay from Health Department.