**2018 4-H Camp Food Service Assistant Application**   
(Please read this page before completing application.)

**Qualifications**

* Be a current Fond du Lac County 4-H member, or previously attended Fond du Lac County 4-H Camp.
* Have completed Freshman year of high school by June 7, 2019.
* Include one letter of recommendation from a non-family member.
* Attend an interview on February 16 or 18.
* Attend the camp training and planning meetings.
* Sign and abide by Code of Conduct.

**Application Process**

1. Submit application by 4:30 p.m. on Monday, February 4, 2019 via email to [fdl4hcamp@gmail.com](mailto:fdl4hcamp@gmail.com). **Email application is preferred.** Write “4-H Camp Food Service Assistant” in the subject line. You will get a reply if your application was received.
   1. Paper applications can be mailed to UW-Extension 227 Admin/Extension Bldg. 400 University Dr., Fond du Lac, WI 54935. Fax 920-929-3181.
2. Attend a half-hour interview on either Saturday, February 16th from 8 – 11 a.m. or Monday, February 18th from 5:30-8:30 pm. **Interviews can be done through video conferencing or by phone if necessary.**
3. Attend interviews on either Saturday, February 16th from 8-11 am **OR** Monday, February 18th from 5:30-8:30 p.m. Interviews can be done through video conferencing or by phone if necessary.
4. Applicants are required to attend the camp training meeting on Saturday, April 13, 2019 from 8:00 a.m.-6:00 p.m. The menu for camp will be decided at this meeting.

If you are unable to attend on this day, you may attend one of the counselor trainings at Upham Woods. It is offered on March 9-10th and April 27-28th (there is a fee included in this training).

1. Food service assistants will be asked to bring $5 to the meeting to cover lunch expenses.
2. Attend camp from June 7-10, 2019.

**Position Benefits**

* Develop your food preparation skills and knowledge.
* Work as a part of a team that creates a positive camp environment for younger members.
* Participate in other camp activities when help is not needed in the kitchen.

**Please Note:**

* Food service staff will be interviewed prior to the camp planning retreat. After the interviews, the interview committee will select food service staff based on their interviews. Food service assistants will be notified if they are selected, and will not attend the retreat if they are not selected to come to 2019 camp.
* If you are unable to attend the camp training meeting on Saturday, April 13th or one of the Upham Woods trainings on March 9-10 or April 27-28, 2019, **you will be ineligible to be a food service assistant at 2019 4-H camp.**

**Position Description**

Maintain organization in the kitchen. Help prepare and serve healthy, good quality meals. Help clean up after meals. Maintain a clean kitchen. Operate a commercial dishwasher. Work under the guidance and supervision of our Food Service Director and other adult leaders at camp. Assist on the grocery shopping trip prior to camp.

**Duties**

* Assist with food preparation as needed.
* Wash dishes, glasses, silverware, and pots and pans by machine.
* Sweep and mop kitchen as needed.
* Take out trash from kitchen and dining room to back door.
* Help unload supplies and put them away.
* Clean spillage in kitchen or dining area.
* Make sure dishwasher area is kept clean.
* Straighten counter and clean after each meal.
* Help in any area of kitchen as requested by any adult.
* Assist campers if they return for seconds.
* Other duties as assigned.

**Personal Information**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State:\_\_\_\_\_\_ Zip Code:\_\_\_\_\_\_\_\_\_\_\_

Food Service Assistant Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FSA Primary Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Age:\_\_\_\_\_ Age as of 6/7/2019:\_\_\_\_\_\_

Grade in 2018/2019 school year:\_\_\_\_\_ T Shirt Size:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4-H Club:\_\_\_\_\_\_\_\_\_\_\_\_ Year in 4-H:\_\_\_\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you currently have Red Cross First Aid Certification?\_\_\_\_\_\_

Are you currently a Red Cross certified lifeguard?\_\_\_\_\_\_\_

Do you plan to become a lifeguard by camp if you aren’t already?\_\_\_\_\_\_\_

Are you willing to fulfill all of the responsibilities of the food service assistant position?\_\_\_\_\_\_\_

**Camp Experience**

List all of the camps (4-H and non 4-H) that you have attended

|  |  |  |
| --- | --- | --- |
| Name of Camp | Camper or Counselor | Years Attended |
|  |  |  |
|  |  |  |
|  |  |  |

**Camp Theme**

Please list 3 suggestions for a camp theme below. Please be realistic, and think of themes that have potential for great craft ideas.

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Questions**Please answer the following questions.

1. What skills would you bring to the food service assistant position?
2. Explain why you want to be a food service assistant, and what you want to learn from your experience.

**Interviews**

Interviews for camp will be held on Saturday, February 16th, 2019 from 8:00 am-11:00 am and Monday, February 18th from 5:30-8:30 pm. To be considered as a counselor, you must attend an interview. Please let us know what time would work best for you by ranking your choices below. **Interviews can be done through video conferencing or by phone if necessary.**

1= Best Choice and 5= Last Choice

**Saturday 2/16/2019**

\_\_\_\_ 8:00-8:30 a.m.

\_\_\_\_ 8:30-9:00 a.m.

\_\_\_\_ 9:00-9:30 a.m.

\_\_\_\_ 9:30-10:00 a.m.

\_\_\_\_ 10:00-10:30 a.m.

\_\_\_\_ 10:30-11:00 a.m.

**Monday 2/18/2019**

\_\_\_\_ 5:30-6:00 p.m.

\_\_\_\_ 6:00-6:30 p.m.

\_\_\_\_ 6:30-7:00 p.m.

\_\_\_\_ 7:00-7:30 p.m.

\_\_\_\_ 7:30-8:00 p.m.

\_\_\_\_ 8:00-8:30 p.m

You will receive an email with confirmation of your assigned date and time. Please dress professionally. Interviews will be conducted by members of the community, not by the 4-H Camp adult committee. Interviews will be held at the UW Extension Office at UW-Fond du Lac.

**Please state above if you will require a phone or video conference interview.**