

Adult Leaders Association Meeting Minutes

March 6, 2018 at 6:00 p.m.

Present: Jackie, Araceli, Alexis, Hannah, Kyle, Kaitlyn, Kimberly, JoAnn C., Paul, Lorna, Cindy Sarkady

Absent:

Excused: JoAnn M.

- Call to order: Jackie (6:07 p.m.)
 - Introductions
 - Cindy Sarkady (262-689-4101), Area Extension Director
 - Oversees 4 counties in our region, here for support for us as an executive board, 4-H background in 3 states (Michigan, Illinois, Wisconsin)
 - Interviews for the 4-H Coordinator position will be held throughout next week (application process closes tomorrow), April will be final interviews
 - Passionate about expansion of youth development programming
 - Summer internships are offered for college students based on funding (grants)
 - Can call her or Ann at the office, prefers emails
 - Treasurer Report: Approved
 - Secretary Report: Approved (Kimberly moved, Kaitlyn second)
 - Correspondence: circulated
- Old Business
 - Family Learning Day Recap:
 - 36 different sessions for youth and adults, 137 youth participated, 53 volunteers (includes presenters and volunteers for day of)
 - Money is still in the works
 - Numbers were similar to last year, instead of 4 sessions, there were 3 last year so the day went longer this year (until 3)
 - People from other counties attended as well
 - Creative Arts Festival Update:
 - 60 youth participated, many volunteers (includes TLA), went pretty smooth
 - Both events are scheduled for next year (rooms are reserved), so we should prepare for that
- New Business
 - Phishing Scam:
 - Someone misrepresented Jackie and created an email account and solicited JoAnn for funds from our treasury
 - Please be aware of these types of scams, make sure to let everyone know if you change your email address
 - JoAnn notified the bank and were proactive
 - Survey Update:
 - Hanna has surveys from Creative Clovers, they use life skills wheel at every meeting, members discuss life skills used after they report on events

- Kaitlyn's club (Ledgers) is similar to Creative Clovers, each member discussed their life skill
 - Jackie's club (Helping Hands) focuses on one skill per meeting
 - JoAnn C. used life skills wheel at her Family Learning Day session
 - This is a meaningful tool for youth to use to reflect on their experiences and understand what they are learning
- Raffle Update:
 - Lorna has gathered approximately 18 prizes
 - She needs to sign the raffle permit
 - Letters given with the tickets need to be updated
 - Tickets will be printed and handed out to clubs at April 7 meeting
- Food Stand Update:
 - JoAnn C. and Paul met with Judy, got lots of information
 - Next meeting will be after April 7 meeting
 - Someone in the office will type up the notes that were taken so that we have them recorded
 - Switch shift (discuss at meeting in April)
- Volunteers:
 - We need to have manpower or resources to run all of the events that take place (the board and the Extension office)
 - Do we need to have clubs assigned to each event?
 - Basketball tournament did not happen
 - Sometimes this needs to happen in order for people to understand how important these events are
 - We need to empower volunteers, not do everything from the office
 - Statewide training about developing volunteers and empowering them
 - We also need to take the time to document the steps that need to be taken to run these events
 - Ask Ann or Tina in the office to share records of these events
 - People don't understand the amount of planning that goes into these events, and we need to educate people about what it takes
 - 3 year commitment to events? Do clubs that feel strongly about certain events take them over? Leftover events rotated by other clubs?
 - Not everything needs to be done the way it has always been done
 - Celebrate people who are taking leadership for events, show appreciation for their commitment
 - List of events that need handling (Jackie and Araceli)-will be sent to everyone
- 4-H Access and Outreach/Demographics:
 - Araceli got a phone call from a concerned volunteer asking why community clubs were going away
 - They are **NOT** going away, we will just have more options
 - Project clubs, special interest clubs (SPIN)
 - Cindy has given everyone in her 4 counties the demographics so that everyone is represented in 4-H
 - Statewide team met with Deans of Extension, and they have proposed a detailed plan to involve other youth in these programs
 - Formal plan will be executed moving forward to expand access to programming

- Will be released to all of us after it has been decided upon
 - Challenging, but exciting and achievable
- April Adult Leader Meeting:
 - Agenda:
 - Pledges (Kyle)
 - Secretary's and Treasurer's Report
 - Get to Know You (Alexis)
 - Educational Topic (see below)
 - Life Skills Wheel discussion (Hanna)
 - Discuss phishing scam, privacy issues (Jackie)
 - Discuss empowering volunteers and getting volunteers to run county events (Kimberly)
 - Food Stand-switch to longer shifts, need one to two managers per day, sign up (Paul and JoAnn C.)
 - Silent Auction (Cindy Kaufman)
 - Hand out raffle tickets (Lorna)
 - Distribute Charter Letters (Araceli will look into it): all were turned in and processed, but may not have come back from the state yet (Kyle, Kaitlyn, Hanna)
 - Update on 4-H Coordinator Position (Jackie or Cindy Sarkady?)
 - Snacks (Forest Hills, Taft 23, Rosendale)
 - Theme: The Oscars, door prizes?
 - FDL Health Department – educational topic: Melanoma
 - Will be coming to the meeting and showing PowerPoint
 - They will have 25 minutes to discuss melanoma (20 minutes with 5 minutes for Q&A)
 - Increase awareness of increase in melanoma cases
 - May 25: Apply, Don't Fry Day
- Next meeting: April 7, 2018 at 9:00-11:00 a.m. (general leaders meeting)
- Adjourn: By Hanna, Second Lorna (7:17 p.m.)