

Adult Leader Meeting Minutes: 10/23/2018

Present: Alexis Newton, Amy Mangan-Fischer, JoAnn Critchley, Lorna Bock, Deb Senn, Makayla Stommel, Karlene Krueger, Danielle Newton, Hanna Bryant, Rose Petrie, Judy Bertram, Paul Bleuel, Kimberly Carey, Tine Engelhardt, John Sperger, Yvonne Greenfield, Jennifer Greenfield, Kyle Pike, Dawn Doll, Kris Waldschmidt, Charlene Tollefson, Jessie Jordan, Terra Wawrykin-Mueller, Amy Bille, Lori Quackenboss, Mary Buechel, Brenda Scannell, John Stommel, Deb Mess, Vicki Thomas

Excused: Jackie Luedtke

Absent:

Theme: Harvest Your Potential

Refreshments: Thank you to Busy Bees, Welcome, and Calumet for providing soup fixings!

- Call to order: 7:16 pm
- Pledges: Kyle Pike
- Secretary's Report: Karlene 1st, Kimberly 2nd
- Correspondence: see the cards in the back of the room
- Get Acquainted: Soup Cook-Off
- Elections
 - District 1: Busy Bees, Green Valley, Hands of Friendship
 - Nominations: Paul Bleuel
 - Elected: Paul Bleuel elected unanimously (Deb 1st, Karlene 2nd)
 - District 5: Armstrong, Campbellsport, Welcome
 - Nominations: Deb Senn
 - Elected: Deb Senn elected unanimously (Karlene 1st, Rose 2nd)
- UW-Extension
 - Educational Travel Experiences
 - Deb spoke about this: ranked members who will receive funding for travels experiences
 - Members will apply online
 - Travel experiences will be chosen based on a lottery system
 - We only decide who receives funding
 - Deb will be meeting this Saturday at the state level to discuss this change
 - She feels that travel experiences should be earned, not a lottery system
 - Amy added: Wisconsin went through a civil rights review, and the state is not sending members on experiences in an equitable manner
 - If you view an educational experience as an award or as a learning opportunity, that is the difference.
 - It has been an award for a long time, to be earned.
 - Every county selected delegates differently.
 - The state has designated these trips as "educational opportunities" not awards.
 - East Metro American Spirit Experience:
 - We need to decide what we are going to do financially
 - We budgeted \$700 per youth for 4 youth last year
 - 2 delegates will go, 2 alternates will be chosen
 - Deb: moved to maintain 4 youth to receive funding for the American Spirit Experience regardless whether or they go on the East Metro or State trip
 - Karlene second

- Deb: amended motion to fund 4 youth as long as they went through the interview and application process for the East Metro or State trip
 - No one seconded, went back to the original motion
 - Motion did not pass
- Alexis: moved to fund the top 4 interview and application candidates for either the East Metro or State American Spirit Experience, and if that child is not chosen to go on either trip, the funding will remain in the budget
 - Deb second
 - Motion passed
- National 4-H Congress
 - We budgeted \$600 per youth for 1 youth last year
 - Rose: moved to budget that 4 youth to go to National 4-H Congress
 - Deb second
 - Motion passed
- Financial Best Practices
 - Amy passed out handouts as a reminder to the leaders
 - Members should be making financial decisions based on the budget with adult guidance
 - All should approve budget
 - Reimbursements need to be voted on by members if there is overspending
 - Dues must be voted on by members annually
 - Treasurer is a youth position
 - 2 unrelated signatures on check (enrolled adult leader and treasurer)
 - Treasurer's report at every meeting (verbal, written, or sent out)
 - Treasurer should track what category each item on the budget spending falls under
 - Fundraise with a purpose
 - Money should be spent that year
 - Everything must be documented
 - Minimize cash
 - Should use a reimbursement or deposit form (yellow sheet)
 - An audit must be done by an enrolled adult leader
 - New treasurer is recommended to do the second audit
 - UW-Extension staff will no longer be involved with Leader Association finances as of January 1, 2019
 - Reimbursement may take longer
 - Contact JoAnn Maedke for reimbursement, etc.
- Annual Leader Training: one person per charter must go (may go to another county)
 - Thursday, November 29 at 1 pm at UW-EX
 - Thursday, November 29 at 6 pm at UW-EX
 - Wednesday, January 30 at 6 pm at UW-EX
- Leader Banquet: November 6 at 6 pm, registration due by October 29
- Soup Contest Winner: Baked Potato Soup (#5)Debb Mess
- Adjourn: 8:56 pm, Deb S. 1st, Lori Q. 2nd
- Next meeting: Saturday, April 6 from 9-11 am
 - Theme: Spring into Action
 - Educational Topic: Interactive Meetings
 - Refreshments: Campbellsport, Green Valley, Ledgers